

Dakota County Board of Corrections
Monday, January 10, 2011, Re-organizational Meeting
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Acting Chair Bousquet called their meeting of January 10, 2011, to order at 4:02 p.m. The location of the Open Meetings Acts was noted and Roll Call was taken.

Present: Board Members McNear, Love, Bousquet, Rohde, and Ted Piepho, County Clerk/Secretary.

Absent: Board Member Gomez.

Joan Spencer, Assistant to the County Board, and Kim Watson, County Attorney, were also present.

The Agenda for the meeting was as follows:

- Call to Order with reciting the Pledge of Allegiance to the United States Flag.
- A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Reorganization Agenda Items.
 - Nominations for Chairperson.
 - Motion for nominations to cease and Roll Call Vote.
 - Vote by secret ballot if more than one Commissioner was nominated.
 - Nominations for Vice-Chair.
 - Motion for nominations to cease and Roll Call Vote.
 - Vote by secret ballot if more than one Commissioner was nominated.
- Approve minutes of previous Board of Corrections Meeting.
- Terry Kern – Corrections Administrator
 - Jail Report.
 - Approve an Agreement with the County Sheriff and the Board of Commissioners for the orderly operation of the Dakota County Correctional Facility from January, 2011 to January 2015.
- Miscellaneous Agenda Items
- Board Committee Reports
- Board Member Reports
- Public Comment
- Mail and/or Emergency Business
- Adjournment

Board Member McNear moved, seconded by Board Member Rohde to excuse Board Member Gomez for his absence.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Absent, and Love- Yea.

UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator, Jail Report”.

Terry Kern appeared before the Board and gave the following report and attached was the agreement with the Sheriff for the orderly operation of the Dakota County Correctional Facility from January, 2011 to January 2015.

JAIL REPORT
JANUARY 10, 2011

Average Daily Population

December:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Population
74	39	6	113

2010 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Population
76	35	4	111

Fiscal 2010/2011:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Population
75	41	5	116

Federal Income

December Marshall: \$74,212.50

December ICE: \$5,005.00

Total Federal: \$79,217.50

Calendar Federal: \$858,714.00

Fiscal Marshall: \$468,267.40

Fiscal ICE: \$28,838.40

Fiscal 2010 Federal: \$495,888.50

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
\$57.36	\$62.45	\$55.75	\$55.35	\$48.79	\$59.60	\$81.87	\$50.02	\$53.36	\$49.46	\$57.50	\$77.24

Fiscal 2011: \$60.82

Calendar 2010:\$59.00

Juvenile Per Diem December: \$109.37

Juvenile Per Diem Fiscal: \$113.97

The first half of the fiscal year expired on December 31st. The jail has expended 49% of its authorized budget and is 1% or \$17,519.30 under budget.

Revenue Source	FISCAL YEAR INCOME		Total
	1 st Quarter	2 nd Quarter	
US Marshall	\$228,863.50	\$239,403.90	\$468,267.40
ICE	\$14,690.00	\$12,931.10	\$27,621.10
Inmate Phone	\$4,234.84	\$5,392.82	\$9,627.66
Work Release	\$9,525.00	\$5,250.00	\$14,775.00
House Arrest	\$1,720.00	-----	\$1,720.00
SCAPP Reimbursement	\$28,863.00	-----	\$28,863.00
State Prisoner Reimbursement	\$48,580.00	\$???????	\$48,580.00
Miscellaneous	\$400.00	\$220.00	\$620.00
TOTAL	\$336,876.34	\$263,713.92	\$600,074.16

The chart above shows the revenue generated to date. The information presented in the October 4, 2010 Jail Report for the first quarter did not include State Jail Reimbursement funds or the September phone receipts. They have been included here. The State Jail Reimbursement for the second quarter does not appear because we have yet to apply for it. How much money we will receive, if any at all, depends upon how much is currently in the fund. The December phone receipt figures are not yet available either but it should be about \$2,000. The jail continues on track to generate one million dollars in income for the fiscal year.

Depending upon the amount received from Jail Reimbursement for the second quarter, the jail has generated income to offset 51% of first quarter expenses; between 38% and 40% of second quarter expenses and between 44% and 46% of first half expenses.

The Correctional Officers Merit Commission interviewed six applicants on January 8th for placement on eligibility list. The previous list has expired.

**AGREEMENT FOR THE OPERATION OF THE DAKOTA COUNTY
CORRECTIONAL FACILITY**

The parties to this agreement are the Dakota County Sheriff ("Sheriff") and the Dakota County Board of Corrections ("Board of Corrections") and the Dakota County Board of Commissioners ("Board of Commissioners"). The purpose of the agreement is to ensure the orderly operation of the Dakota County Correctional Facility from January 6, 2011 through and including January 7, 2015.

The Sheriff agrees that he will assign two deputy sheriffs to the correctional facility. Both deputy sheriffs so assigned must also be acceptable to the Board of Corrections. One of said deputy sheriffs shall be present for the shift from 8:00 a.m. to 5:00 p.m. The other deputy sheriff shall handle inmate transportation during the same shift. In addition, a deputy sheriff shall be made available and "on-call" for transportation issues and needs arising after those normal business hours. The Sheriff, in the event of an emergency situation, reserves the right to call upon these deputy sheriffs to respond to other situations throughout the county as needed and required so long as it does not disrupt the successful operation of the correctional facility.

The salary and benefit package for the two "full time" deputies will be paid from the jail budget to the Sheriff's budget. After-hour emergency transports will be compensated for time worked beyond the normal work shift. Any overnight expenses would be charged to the jail budget. All reasonable expenses incurred to the Sheriff or his budget will be reimbursed via the correctional facility budget. The Board of Commissioners authorizes the Sheriff to maintain a staff of deputy sheriffs sufficient to carry out this agreement.

The Sheriff and Board of Corrections acknowledge the need for the sharing of administrative/clerical assistance. The Administrative Assistant will provide such support to both the Sheriff and the correctional facility. The salary for this position shall be paid (and/or reimbursed) via the Sheriff's budget (40% of said salary) and the correctional facility's budget (60%) of said salary.

The Sheriff and the Board of Corrections acknowledge that the Director of Corrections and the Assistant Director of Corrections shall report directly to the board of corrections with respect to all matters concerning the correctional facility and that the Sheriff shall have no role in the supervision of the correctional facility. The facility staff shall report directly to the Director of Corrections and the Assistant Director of Corrections.

The partners will work together in good faith to continue the successful operation of the correctional facility to include the continuation of all contracts now in effect for the facility. The Sheriff also agrees to continue to provide radio frequency and other communication systems now in use in the correctional facility.

This agreement shall take effect at 12:00 a.m. on January 6, 2011 and continue on until January 7, 2015. If either of the parties wishes to terminate this agreement prior to January 1, 2014, that party shall provide written notice to the other 60 days in advance by certified U.S. mail with return receipt service to the appropriate address that appears at the bottom of this document.

Dakota County Sheriff
701 West 29th Street
South Sioux City, NE 68776

Chairperson
Dakota County Board of Corrections
P.O. Box 338
Dakota City, NE 68731

Chairperson
Dakota County Board of Commissioners
P.O. Box 338
Dakota City, NE 68731

The board discussed the agreement above and it was determined that the County Attorney had not approved it to form, so it was declared to be carried on the next agenda.

Acting Chair Bousquet called for the agenda item "Nominations for Chair".
Board Member Rohde nominated Board Member Richard (Rick) Bousquet to serve as Chair for the 2011 Board of Corrections and moved that nominations cease and that the secretary cast a unanimous ballot for Board Member Bousquet to serve as the Board's 2011 Chairman. Board Member Love seconded the nomination and motion.
ROLL CALL VOTE: Rohde- Yea, McNear- Yea, Gomez- Absent, Love- Yea and Bousquet- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the agenda item "Nominations for Vice Chair".
Board Member McNear nominated Board Member William B. Rohde to serve as Vice Chair for the 2011 Board of Corrections and moved that nominations cease and that the secretary cast a unanimous ballot for Board Member Rohde to serve as the Board's 2011 Vice Chairman. Board Member Love seconded the nomination and motion.
ROLL CALL VOTE: Rohde- Yea, McNear- Yea, Gomez- Absent, Love- Yea and Bousquet- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Approve minutes for the December 13, 2010 Meeting".
Board Member Rohde moved, seconded by Board Member McNear to approve the minutes of the December 27, 2011 meeting as typed and prepared for the Official Record.
ROLL CALL VOTE: McNear- Yea, Gomez- Absent, Love- Yea, Bousquet- Yea and Rohde- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.
Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.
Chair Bousquet called for the Agenda Item "Public Comment" and there was none.
Chair Bousquet called for the Agenda Item "Mail or Emergency Business" and there was none.
Chair Bousquet called for the Agenda Item "Adjournment".

Board Member Rohde moved, seconded by Board Member McNear to adjourn the Board of Corrections meeting of January 10, 2011, at 4:12 p.m.
ROLL CALL VOTE: McNear- Yea, Gomez- Absent, Love- Yea, Bousquet- Yea and Rohde- Yea.
UNANIMOUS MOTION CARRIED.



County Board of Corrections

Richard (Rick) Bousquet, Acting Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, February 7, 2011, Meeting
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Chair Bousquet called their meeting of February 7, 2011, to order at 4:02 p.m. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members McNear, Love, Bousquet, Rohde, Gomez and Ted Piepho, County Clerk/Secretary.

Absent: None

Joan Spencer, Assistant to the County Board, and Kim Watson, County Attorney, were also present.

The Agenda for the meeting was as follows:

- Call to Order with reciting the Pledge of Allegiance to the United States Flag.
- A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections Meeting (01-10-2011).
- Terry Kern – Corrections Administrator
 - Jail Report.
 - Approve an Agreement with the County Sheriff and the Board of Commissioners for the orderly operation of the Dakota County Correctional Facility from January, 2011 to January 2015.
- Miscellaneous Agenda Items
- Board Committee Reports
- Board Member Reports
- Public Comment
- Mail and/or Emergency Business
- Adjournment

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator, Jail Report”.

**JAIL REPORT
FEBRUARY 7, 2011**

Average Daily Population

January:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
81	36	8	117

2011 Calendar

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
81	36	8	117

Fiscal Year

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
86	40	3	116

Federal Income

January Marshal: \$72,692.24

January Ice: \$2,265.00

Total Federal: \$74,957.24

Calendar Federal: \$74,692.24

Fiscal Marshal: \$540,959.64

Fiscal ICE: \$31,503.40

Fiscal Federal: \$570,854.74

Per Diem Inmate Costs

Jan

\$52.36

Fiscal 2011: \$60.59

Calendar 2011: \$52.36

Juvenile Per Diem January: \$94.88

Juvenile Per Diem Fiscal: \$101.71

We have completed 58% of the fiscal year and the jail is 1% or \$46,575.00 under budget.

Chair Bousquet called for the Agenda Item “Jail Operations Agreement” reviewed by the County Attorney as follows:

DAKOTA COUNTY JAIL OPERATIONS AGREEMENT

This is an Agreement between the Dakota County Board of Commissioners, the Dakota County Board of Corrections, and the Dakota County Sheriff to ensure the competent and organized operation of the Dakota County Jail.

THE PARTIES AGREE AS FOLLOWS:

SECTION 1. TERM

The term of this Agreement shall be for four (4) years beginning on the 7th day of February, 2011, and ending on the _____ day of January, 2015, or until such time as the parties terminate this Agreement.

SECTION 2. DEPUTY SHERIFF

During the term of this Agreement, the Sheriff agrees that he will make one (1) deputy sheriff available to the jail to assist with inmate transportation from 8:00 a.m. to 5:00 p.m. Monday through Friday

excluding holidays as listed in the Sheriff Department's union contract. The Sheriff also agrees to make one (1) deputy sheriff available on an "on-call" basis for transportation requirements that may arise outside of that 8:00 a.m. to 5:00 p.m. shift. The Sheriff reserves the right to dispatch the deputy sheriff to respond to situations outside of the jail at any time that the deputy sheriff is not performing transportation duties for the jail.

SECTION 3. DEPUTY SHERIFF'S COMPENSATION

The salary and benefit package for the full-time deputy sheriff assigned to assist the jail with transportation duties will be paid from the jail budget. Compensation for the deputy sheriff's time worked beyond the Monday through Friday 8:00 a.m. to 5:00 p.m. shift for any after-hour emergency transports, any overnight expenses, and any meal expenses incurred during overnight transports will also be paid from the jail budget.

SECTION 4. ADMINISTRATIVE ASSISTANT

The Sheriff and the Board of Corrections require an Administrative Assistant to provide administrative and clerical duties to both parties. The parties agree to share the cost of one (1) Administrative Assistant position as follows: 40% of the Administrative Assistant's salary will be paid out of the Sheriff's budget and the remaining 60% will be paid out of the jail budget.

SECTION 5. SEPARATION OF SHERIFF AND JAIL

The Sheriff will have no role in the supervision of the jail staff or daily operations of the jail. All jail staff will report directly to the Director of Corrections and the Assistant Director of Corrections. The Director of Corrections and Assistant Director will report to the Board of Corrections. Similarly, neither the Board of Commissioners nor the Director of Corrections will have any role in the supervision of the Sheriff or his employees. All Sheriff's Department employees will report directly to the Sheriff.

SECTION 6. TERMINATION

In the event that one of the parties wishes to terminate this Agreement before January _____, 2015, such party must provide sixty (60) days' written notice to the other parties by certified U.S. mail with return receipt requested at the following addresses:

1. Dakota County Sheriff, 701 W. 29th St., South Sioux City, NE 68776
2. Chair, Dakota County Board of Corrections, P.O. Box 338, Dakota City, NE 68731
3. Chair, Dakota County Board of Commissioners, P.O. Box 338, Dakota City, NE 68731

If the Sheriff fails to perform any of his obligations hereunder and does not cure such breach within thirty (30) days after written notice from the Board, the Board has the right to terminate this Agreement immediately. If the Board fails to perform any of its obligations hereunder and does not cure such breach within thirty (30) days after written notice from the Sheriff, the Sheriff has the right to terminate this Agreement immediately.

As indicated by the signatures below, all parties agree to and accept the terms of this Agreement as of the day and year stated above.

\s\ Chris Kleinberg
 Chris Kleinberg
 Dakota County Sheriff
 Chair
 Dakota County Board of Corrections
 \s\ Rick Bousquet
 Chair
 Dakota County Board of Commissioners

ATTEST

 THEODORE A. PIEPHO
 COUNTY CLERK

Board Member Gomez moved, seconded by Board Member Rohde to approve the DAKOTA COUNTY JAIL OPERATIONS AGREEMENT between the County Sheriff, Board of Corrections and the County Board of Commissioners as approved by the County Attorney, written above, and to authorize the Chair to sign same.

ROLL CALL VOTE: Rohde- Yea, McNear- Yea, Gomez- Yea, Love- Yea and Bousquet- Yea.
 UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Approve minutes for the January 10, 2011 Meeting".
 Board Member Rohde moved, seconded by Board Member McNear to approve the minutes of the January 10, 2011 meeting as typed and prepared for the Official Record.

ROLL CALL VOTE: McNear- Yea, Gomez- Yea, Love- Yea, Bousquet- Yea and Rohde- Yea.
 UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.

Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.

Chair Bousquet called for the Agenda Item "Public Comment" and there was none.

Chair Bousquet called for the Agenda Item "Mail or Emergency Business" and there was none.

Chair Bousquet called for the Agenda Item "Adjournment".

Board Member Rohde moved, seconded by Board Member McNear to adjourn the Board of Corrections meeting of February 7, 2011, at 4:06 p.m.
ROLL CALL VOTE: McNear- Yea, Gomez- Yea, Love- Yea, Bousquet- Yea and Rohde- Yea.
UNANIMOUS MOTION CARRIED.



County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, March 7, 2011, Meeting
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Chair Bousquet called their meeting of March 7, 2011, to order at 4:00 p.m. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members McNear, Love, Bousquet, Rohde, Gomez and Daniel Christoffers, Acting Secretary. Absent: None.

Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follow:

- Call meeting to Order with Pledge of Allegiance.
- A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections Meeting (02-07-2011).
- Terry Kern – Corrections Administrator
 - Jail Report.
- Miscellaneous Agenda Items No Miscellaneous Item to discuss.
- Board Committee Reports
- Board Member Reports
- Public Comment
- Mail and/or Emergency Business
- Adjournment

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes of the February 7, 2011 meeting as typed and prepared for the Official Record.

ROLL CALL VOTE: Love- Yea, Rohde- Yea. McNear- Yea, Gomez- Yea, Bousquet- Yea.

UNANIMOUS MOTION CARRIED.

Terry Kern, Jail Administrator, appeared before the board and presented the Jail Report.

**JAIL REPORT
MARCH 7, 2011**

Average Daily Population

February:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
74	27	3	101

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
77	31	6	109

Fiscal Inmates:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
75	38	3	114

Federal Income

February Marshal: \$46,325.00

February ICE: \$3,120.00

Total Federal: \$49,445.00

Calendar Federal: \$124,402.24

Fiscal Marshal: \$587,284.64

Fiscal ICE: \$34,623.40

Fiscal Federal: \$620,299.74

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>
\$52.36	\$66.90

Fiscal 2011: \$60.56

Calendar 2011: \$59.63

Juvenile Per Diem February: \$282.00

Juvenile Per Diem Fiscal: \$131.63

Two thirds of the fiscal year has expired and the jail is 2% or \$60,605.00 under budget.

However, the jail has experienced two line item budget issues. Inmate medical costs have taken up 92% of the authorized budget and are running \$32,500.00 over budget. Juvenile boarding costs have expended 76% of the authorized budget and are \$11,400 over budget.

Juvenile contractual costs were under budget until this month when we received invoices from Woodbury County following the final releases of a number of juveniles. Juvenile population held in detention has increased 500% for the second half of the fiscal year as opposed to the first. We budgeted the same amount this year as we did three years ago because of declining costs but that situation has reversed. A return to previous numbers, however, will relieve pressure on this line item. So far this month we have returned to those numbers.

We are holding District Court inmates facing serious felony charges who are taking between 4 and 6 different psychotropic prescription drugs. Their mental state is such that they must be held in isolation from other inmates. These drugs range in cost from between \$75 and \$200 per week per inmate per prescription. Generics are few in number for psychotropic drugs.

One of our new book- ins arrived with a physician's prescription list of 15 different drugs; four of which treat severe diabetes and two treat the high cholesterol resulting from it. Yet another inmate required that his liver be drained due to complications from cirrhosis. This is as a result of chronic alcohol abuse reflected by his fourth arrest for drunk driving. Still another requires eighteen different medications at a cost of \$1,700.00.

We budgeted only \$5,000 or 4.5% more for this line item than we did for fiscal 2008 because we had not experienced this type of demand. Yet drugs of this type have increased by 20% in cost since that time. If all else holds we will have sufficient funds in our over-all surplus to cover the costs.

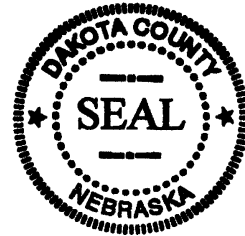
Chair Bousquet called for the following agenda items:
Board Committee Reports – there were none.
Board Member Reports – there were none.
Public Comment – there was none.
Mail and/or Emergency Business – there was none.

Board Member Rohde, seconded by Board Member Love to adjourn the Board of Corrections meeting of March 7, 2011, at 4:10 p.m.

Dakota County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Danny Christoffers, Acting Secretary



Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, April 4, 2011, Meeting
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Chair Bousquet called their meeting of April 4, 2011, to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members Love, Bousquet, Rohde, Gomez and County Clerk Ted Piepho, Secretary.
Absent: McNear.

Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

- Call meeting to Order with Pledge of Allegiance.
- A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections Meeting (03-07-2011).
- Terry Kern – Corrections Administrator
 - Jail Report.
- Miscellaneous Agenda Items
- Board Committee Reports
- Board Member Reports
- Public Comment
- Mail and/or Emergency Business
- Adjournment

Board Member Gomez moved, seconded by Board Member Love to approve the minutes of March 21, 2011 and the Emergency Meeting of March 31, 2011 as typed and prepared for the Official Record.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Absent, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Terry Kern – Corrections Administrator giving the Jail Report".

Terry Kern stepped up to the podium and gave a Jail Report and said that the number of Federal and County inmates is down, as well as the juveniles, although the number of juveniles was rounded up to two.

**JAIL REPORT
APRIL 4, 2011**

Average Daily Population

March:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
79	24	2	103

2011 Calendar

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	29	2	105

Fiscal

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
75	37	2	112

Federal Income

March Marshal: \$43,706.01

March ICE: \$4,420.00

Total Federal: \$48,126.01

Calendar Federal: \$172,528.25

Fiscal Marshal: \$630,990.65

Fiscal ICE: \$39,043.40

Fiscal Federal: \$668,425.75

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>
\$52.36	\$66.90	\$63.39

Fiscal 2011: \$61.02

Calendar 2011: 60.48

Juvenile Per Diem March: \$179.48

Juvenile Per Diem Fiscal: \$108.86

The jail has expended 71.5% of its authorized budget through 75% of the fiscal year and is \$97,826.10 under budget.

Attachment 1

JAIL INCOME JULY 1, 2007-JUNE 30, 2010

The following represents all sources of income generated by the Dakota County Nebraska Correctional Facility. The income offsets jail expenses and reduces the money spent from the General Fund in the authorized budget. It is not pure profit. All money received, however, is transferred to the County General Fund.

In fiscal 2007/2008 revenue offset 48% of jail expenditures and in fiscal 2008/2009 it was 53%.

<u>Income Source</u>	<u>2007-2008</u>	<u>2008-2009</u>	<u>2009-2010</u>
United States Marshals Service	\$796,793.09	\$1,080,118.82	\$672,592.55
ICE Inmates	-----	-----	\$23,673.00
State Prisoner Reimbursement	\$120,704.55	\$55,912.50	\$127,767.87
Inmate Phone Cards	\$ 24,409.53	\$25,168.81	15,144.06
SCAAP Reimbursement	\$ 25,268.00	\$29,344.00	\$47,059.00
Work Release	\$ 38,115.00	\$44,895.00	\$38,855.00
House Arrest	\$ 9,505.00	\$10,390.00	\$ 3,945.00
Fingerprints	\$ 765.00	\$ 645.00	\$ 650.00
Miscellaneous	\$ 89.12	\$ 2,616.94	\$27,006.50
Housing Other Jurisdictions	\$ 2,380.00	\$12,260.00	\$ 260.00
Total	\$1,015,649.29	\$1,200,607.60	\$956,675.68

Attachment 2

	Quarterly Income Fiscal 2011			
	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>
United States Marshal Service	\$228,863.50	\$239,403.90	\$162,723.25	
ICE Inmates	\$14,690.00	\$ 12,931.10	\$ 9,805.00	
Inmate Phone Cards	\$4,234.40	\$ 5,392.82	\$ 4,809.69	
Work Release	\$9,525.00	\$ 5,250.00	\$ 11,800.00	
House Arrest	\$1,720.00	\$ -----	\$ -----	
Fingerprints	\$135.00*	\$ -----	\$ 370.00	
Housing Other Jurisdictions			\$ 2,451.98	
Miscellaneous	\$400.00	\$ 220.00	\$ 1,471.36	
State Prisoner Reimbursement	\$48,800.00	\$ 48,264.60	\$ -----	
SCAAP Reimbursement	\$28,863.00	\$ -----	\$ -----	
Total	\$335,230.90	\$311,463.32	\$193,191.28	\$839,885.50

- Does not include September.

Mr. Kern noted that the Board was scheduled for a Jail Tour today and suggested that next meeting would be better and the Board consensus was that they would do the jail tour on the 18th. Chair Bousquet said that he wanted to go back and approve the mintues of the previous Board of Correction minutes.

Board Member Love withdrew his second to approve the minutes of March 21, 2011 and the Emergency Meeting of March 31, 2011 as typed and prepared for the Official Record and Board Member Gomez withdrew his motion.

Board Member Rohde moved, seconded by Board Member Gomez to approve the minutes of March 7, 2011 Board of Corrections meeting as typed and prepared for the Official Record.
 ROLL CALL VOTE: McNear- Absent, Gomez- Yea, Love- Yea, Bousquet- Yea and Rohde- Yea.
 UNANIMOUS MOTION CARRIED.

Board Member Rohde moved, seconded by Board Member Gomez to excuse Board Member McNear for his absence.
 ROLL CALL VOTE: Gomez- Yea, Love- Yea, Bousquet- Yea, Rohde- Yea and McNear- Absent.
 UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Miscellaneous Agenda Items" and there were none.
 Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.
 Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.
 Chair Bousquet called for the Agenda Item "Public Comment" and there was none.
 Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" and there was none.
 Chair Bousquet called for the Agenda Item "Adjournment".

Board Member Rohde moved, seconded by Board Member Love to adjourn their meeting of April 4, 2011 at 4:11 p.m.
 ROLL CALL VOTE: Love- Yea, Bousquet- Yea, Rohde- Yea, McNear- Absent and Gomez- Yea.
 UNANIMOUS MOTION CARRIED.

Dakota County Board of Corrections

Richard (Rick) Bousauet, Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book



Dakota County Board of Corrections
Monday, May 2, 2011, Meeting
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Chair Bousquet called their meeting of May 2, 2011, to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members Love, Bousquet, Rohde, Gomez and County Clerk Ted Piepho, Secretary.
Absent: McNear.

Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

- Call meeting to Order with Pledge of Allegiance.
- A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections Meeting (04-04-2011).
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Miscellaneous Agenda Items
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.
- Adjournment.

Board Member Rohde moved, seconded by Board Member McNear to approve the minutes of April 4, 2011, as typed and prepared for the Official Record.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Terry Kern – Corrections Administrator giving the Jail Report".

Terry Kern stepped up to the podium and gave a Jail Report, as follows:

JAIL REPORT
MAY 2, 2011

Average Daily Population

April:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
74	28	3	102

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
75	29	3	104

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
75	36	3	111

Federal Income

April Marshal: \$50,508.54

April ICE: \$5,655.00

Total Federal: \$56,163.54

Calendar Federal: \$180,565.78

Fiscal Marshal: \$637,793.18

Fiscal ICE: \$40,278.40

Fiscal Federal: \$676,463.28

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>
\$52.36	\$66.90	\$63.39	\$58.96

Fiscal 2011: \$60.61

Calendar 2011: \$60.17

Juvenile Per Diem April: \$110.24

Juvenile Per Diem Fiscal: \$123.26

The jail has expended 78% of its budget through 83% of the fiscal year and is 5% or \$139,618.34 under budget.

Chair Bousquet called for the Agenda Item "Miscellaneous Agenda Items" and there were none.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.

Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.

Chair Bousquet called for the Agenda Item "Public Comment" and there was none.

Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" and there was none.

Chair Bousquet called for the Agenda Item "Adjournment".

Board Member Rohde, seconded by Board Member McNear to adjourn their meeting of April 4, 2011 at 4:07 p.m.

ROLL CALL VOTE: Love- Yea, Bousquet- Yea, Rohde- Yea, McNear- Yea and Gomez- Yea.
UNANIMOUS MOTION CARRIED.



Dakota County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, June 13, 2011, Meeting
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Chair Bousquet called their meeting of June 13, 2011, to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members Love, Bousquet, Rohde, Gomez, McNear and County Clerk Ted Piepho, Secretary. Absent: None
Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

Call meeting to Order with Pledge of Allegiance.

- o A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
- o Roll Call.

Approve minutes of previous Board of Corrections Meeting of May 2, 2011.

Terry Kern – Corrections Administrator.

- o Jail Report.

Miscellaneous Agenda Items

- o Authorize Chair to sign Dakota County Corrections Officers’ Merit Commission Rules and Regulations.

Board Committee Reports.

Board Member Reports.

Public Comment.

Mail and/or Emergency Business.

Adjournment.

Board Member Love moved, seconded by Board Member McNear to approve the minutes of May 2, 2011, as typed and prepared for the Official Record.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator giving the Jail Report”.

Terry Kern stepped up to the podium and first asked the Board Chair to sign the signature page of the Dakota County Correctional Officers’ Rules and Regulations. He said that when the Board said that would be agreed to when they met with the Corrections negotiating team for the COMPREHENSIVE MASTER AGREEMENT BETWEEN COUNTY OF DAKOTA COUNTY, NEBRASKA AND FRATERNAL ORDER OF POLICE, DAKOTA COUNTY LODGE #49 (Correctional Officers).

Terry Kern, Jail Administrator, presented a Jail Report for May, as follows:

JAIL REPORT
JUNE 13, 2011

Average Daily Population

May:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
80	28	2	108

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	28	2	105

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
75	35	2	111

Federal Income

May Marshal: \$50,936.41

May ICE: \$5,265.00

Total Federal: \$56,201.41

Calendar Federal: \$236,767.19

Fiscal Marshal: \$688,729.59

Fiscal ICE: \$45,543.40

Fiscal Federal: \$732,664.69

Per Diem Inmate Costs

Jan	Feb	Mar	Apr	May
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39

Fiscal 2011: \$60.06

Calendar 2011: \$58.90

Juvenile Per Diem May: \$245.00

Juvenile Per Diem Fiscal: \$136.30

The jail has expended 85% of its authorized budget through 92% of the fiscal year and is \$181,076.00 under budget. Jail revenue for the fiscal year passed the \$1,000,000.00 mark this month.

The staff and inmates of the jail have filled or distributed 78,848 sand bags since June 1st. We have a sandbag station in back of the new jail and persons from rural Dakota County may receive sandbags and sand. They must, however, fill their own bags.

Inmates have provided assistance with moving items from the Courthouse and other areas where basement flooding is anticipated. The items are being stored in the old jail.

I would like to take this opportunity to commend the members of jail staff and the inmates who provided yeoman like efforts in meeting the needs of county residents.

Board Member Rohde moved, seconded by Board Member Gomez to approve and authorize the Chair to sign the COMPREHENSIVE MASTER AGREEMENT BETWEEN COUNTY OF DAKOTA COUNTY, NEBRASKA AND FRATERNAL ORDER OF POLICE, DAKOTA COUNTY LODGE #49 (Correctional Officers) rules and regulations.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Miscellaneous Agenda Items" and there were none.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.

Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.

Chair Bousquet called for the Agenda Item "Public Comment" and there was none.

Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" and there was none.

Chair Bousquet called for the Agenda Item "Adjournment".

Chair Bousquet adjourned their meeting of June 13, 2011 at 4:12 p.m.



Dakota County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Theodore A. Piepho, County Clerk

Date entered in book

Dakota County Board of Corrections
Monday, July 11, 2011, Meeting
Dakota City Council Chambers
Dakota City, NE 68731

Chair Bousquet called their meeting of July 11, 2011, to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members Love, Bousquet, Rohde, Gomez, McNear and County Clerk Ted Piepho, Secretary. Absent: None
Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

- Call meeting to Order with Pledge of Allegiance.
 - A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections June Meeting.
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Miscellaneous Agenda Items.
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.
- Adjournment.

Board Member Rohde moved, seconded by Board Member Gomez to approve the minutes of June 13, 2011, as typed and prepared for the Official Record.
ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator giving the Jail Report”.

Terry Kern stepped up to the podium and provide each member of the Board with the following Jail Report.

**JAIL REPORT
JULY 11, 2011**

Average Daily Population

June:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
77	24	4	102
(69)	(34)	(4)	(103)

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	27	4	104
(76)	(30)	(4)	(106)

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	34	3	110
(88)	(29)	(4)	(117)

Federal Income

June Marshal: \$39,568.38

June ICE: \$8,125.00

Total Federal: \$47,693.38

Calendar Federal: \$284,460.57

Fiscal Marshal: \$770,580.17

Fiscal ICE: \$23,673.10

Fiscal Federal: \$794,253.27

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39	\$70.08

Fiscal 2011: \$60.81 (54.38)

Calendar 2011: \$60.07 (57.17)

Juvenile Per Diem June: \$120.68 (88.28)

Juvenile Per Diem Fiscal: \$126.58 (92.92)

EXPENDITURES

The jail has expended 94% of its authorized budget through 100% of the fiscal year and finished the year 6% or \$180,621.79 under budget. The jail has operated below its authorized budget in each of the last four years as shown below in the four year chart.

The costs associated with the jail have risen by 17% during the last four years as reflected in the per diem inmate costs and the expended funds shown in the four year chart. Operating expenses rose 7% last year which is well above the 4 ¼% annual average. The reasons for this, in part, are the costs associated with housing juveniles rose 40% or \$50,500.00 and medical expenses rose 100% or \$97,700.00

INCOME 2011	
United States Marshal Service	\$770,655.60
Immigration and Customs	\$23,673.10
State Prisoner Reimbursement	\$97,064.60
Inmate Phone Cards	\$20,041.77
SCAAP Reimbursement	\$28,863.00
Work Release	\$36,350.00
House Arrest	\$1,720.00
Fingerprints	\$855.00
Housing Other Jurisdictions	\$2,451.98
Miscellaneous	\$84,791.86
TOTAL	\$1,066,646.31

The County has been operating both the new and old jail buildings for four fiscal years. The budget figures for those four years are as follows:

	FOUR YEAR					
	<u>Authorized</u>	<u>Expended</u>	<u>Unspent</u>		<u>Income</u>	<u>Subsidy</u>
2007/08	\$2,367,432.58	\$2,134,848.71	\$232,583.80	-10%	\$1,015,649.29	48%
2008/09	\$2,706,535.17	\$2,399,077.35	\$307,457.80	-11%	\$1,200,607.60	50%
2009/10	\$2,759,580.00	\$2,389,719.44	\$369,860.60	-13%	\$956,675.68	40%
2010/11	<u>\$2,744,536.80</u>	<u>\$2,563,915.01</u>	<u>\$180,621.79</u>	-6%	<u>\$1,066,466.31</u>	42%
Total	\$10,578,084.55	\$9,487,560.51	\$1,090,523.90	-10%	\$4,239,398.78	45%

The good news is that the jail has generated an annual average of more than one million dollars per year since the new facility opened. This has subsidized an annual average of 45% of its operating expenses with funding other than the General Fund tax dollars.

The bad news is that the jail has lost the state Jail Reimbursement funds and they have given us \$401,449.52 in the last four years or about 10% of our income. Those funds will be difficult to replace.

On July 12th of last year I presented the fiscal 2010 jail report. At that time I projected the revenue for the year just ended and predicted it would fall between fiscal 2008 and 2009. That was based upon Federal Income of \$800,000. We were close enough to that figure to make it and we made a one time transfer of more than \$80,000 from Commissary which put us over the top.

Looking ahead to the fiscal year just beginning I project that jail revenue will fall below fiscal 2010 and will be the lowest in five years at a total of \$700,000.00. We experienced a decline of \$163,106.93 in USMS income in the second half of this last fiscal year from the first. I expect that revenue to remain at that level or \$610,000.00. I also expect ICE income to remain at or near \$23,000.00. I project all other income sources to generate \$100,000 combined. The jail will offset about a third of its operating expenses with non-tax revenue.

Chair Bousquet called for the Agenda Item "Miscellaneous Agenda Items" and there were none.
 Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.
 Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.
 Chair Bousquet called for the Agenda Item "Public Comment" and there was none.
 Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" and there was none.
 Chair Bousquet called for the Agenda Item "Adjournment".

Chair Bousquet adjourned their meeting of July 11, 2011 at 4:08 p.m.



Dakota County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, August 8, 2011, Meeting
Ccounty Board Meeting Room
Dakota County Courthouse
Dakota City, NE 68731

Chair Bousquet called their meeting of August 8, 2011, to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members Love, Bousquet, Rohde, Gomez, and County Clerk Ted Piepho, Secretary.
Absent: McNear.

Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

- Call meeting to Order with Pledge of Allegiance.
 - A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections previous meeting.
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Miscellaneous Agenda Items.
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.
- Adjournment.

Board Member Gomez moved, seconded by Board Member Love to excuse Board Member McNear for his absence.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Absent, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Board Member Rohde moved, seconded by Board Member Gomez to approve the minutes of July 11, 2011, as typed and prepared for the Official Record.

ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator giving the Jail Report”.

Terry Kern stepped up to the podium and provide each member of the Board with the following Jail Report.

**JAIL REPORT
AUGUST 8, 2011**

Average Daily Population

July:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
78	28	4	106

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	28	4	104

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
78	28	4	106

Federal Income

July Marshal: \$51,390.04

July ICE: \$5,678.38

Total Federal: \$57,068.42

Calendar Federal: \$341,528.99

Fiscal Marshal: \$51,390.04

Fiscal ICE: \$5,678.38

Fiscal Federal: \$57,068.42

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39	\$70.08	\$75.86

Fiscal 2012: \$75.86

Calendar 2011: \$62.97

Juvenile Per Diem July: \$112.50

Juvenile Per Diem Fiscal: **\$112.50**

The annual ICE and USMS inspections were successfully completed. This leaves us with only the Jail Standards inspection in November.

Chair Bousquet called for the Agenda Item "Miscellaneous Agenda Items" and there were none.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.

Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.

Chair Bousquet called for the Agenda Item "Public Comment" and there was none.

Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" and there was none.

Chair Bousquet called for the Agenda Item "Adjournment".

Chair Bousquet adjourned their meeting of August 8, 2011 at 4:06 p.m.



Dakota County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Theodore A. Piepho, County Clerk

Date entered in book

Dakota County Board of Corrections
Tuesday, September 6, 2011 Meeting
County Board Meeting Room
Dakota County Courthouse
Dakota City, NE 68731

Vice Chair Rohde called their meeting of September 6, 2011 to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members McNear, Love, Rohde, Gomez, and County Clerk Ted Piepho, Secretary.
Absent: Bousquet
Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

- Call meeting to Order with Pledge of Allegiance.
 - A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections previous meeting.
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Miscellaneous Agenda Items.
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.
- Adjournment.

Board Member Love moved, seconded by Board Member Gomez to approve the minutes of August 8, 2011 as typed and prepared for the Official Record.
ROLL CALL VOTE: Bousquet- Absent, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Vice-Chair Rohde called for the Agenda Item “Terry Kern – Corrections Administrator giving the Jail Report”.
Terry Kern stepped up to the podium and provided each member of the Board with the following Jail Report.

**JAIL REPORT
SPETEMBER 6, 2011**

Average Daily Population

August:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
73	23	1	96

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	27	3	103

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
74	26	3	100

Federal Income

August Marshal: \$41,529.15

August ICE: \$4,090.45

Total Federal: \$45,619.60

Calendar Federal: \$432,768.19

Fiscal Marshal: \$92,919.19

Fiscal ICE: \$9,768.83

Fiscal Federal: \$102,688.02

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39	\$70.08	\$75.86	\$61.26

Fiscal 2012: \$68.65

Calendar 2011: \$71.94

Juvenile Per Diem August: \$127.50

Juvenile Per Diem Fiscal: \$115.50

For the new budget just adopted the jail is 6% or \$26,573.00 over its authorized budget for the fiscal year and 10% or \$20,510.00 under budget for August.

Commissioner Rohde asked Mr. Kern if he was looking periodically to watch the figures for when it becomes feasible to close the old jail and Mr. Kern said that he was continually watching for that.

Vice-Chair Rohde called for the Agenda Item “Miscellaneous Agenda Items” and there were none.

Vice-Chair Rohde called for the Agenda Item "Board Committee Reports" and there were none.
Vice-Chair Rohde called for the Agenda Item "Board Member Reports" and there were none.
Vice-Chair Rohde called for the Agenda Item "Public Comment" and there was none.
Vice-Chair Rohde called for the Agenda Item "Mail and/or Emergency Business" and there was none.
Board Member Gomez moved, seconded by Board Member McNear to excuse Board Member Bousquet for his absence.
ROLL CALL VOTE: Bousquet- Absent, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Vice Chair Rohde called for the Agenda Item "Adjournment" and adjourned their meeting of September 6, 2011 at 4:06 p.m.



Dakota County Board of Corrections

William B. Rohde, Vice Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, October 3, 2011 Meeting
County Board Meeting Room
Dakota County Courthouse
Dakota City, NE 68731

Chair Bousquet called their meeting of October 3, 2011 to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Act was noted and Roll Call was taken.

Present: Board Members Bousquet, McNear, Love, Rohde, Gomez, and County Clerk Ted Piepho, Secretary. Absent: None
Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney, were also present.

The agenda for the meeting was as follows:

- Call meeting to Order with Pledge of Allegiance.
 - A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections meeting.
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Present bids solicited for purchasing a motor vehicle
 - Jensen Auto for a 2000 Mercury Wagon for \$6,980; a bid from Kuehn for a 2004 Buick \$6,975; and the Ford van for \$6,850.
 - Administrator Kern to recommend acceptance of a particular bid
 - Award and accept bid
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.
- Adjournment

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes of September 6, 2011 as typed and prepared for the Official Record.
ROLL CALL VOTE: Bousquet- Yea, Rohde- Yea, McNear- Yea, Gomez- Yea, and Love- Yea.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator giving the Jail Report”.
Terry Kern stepped up to the podium and provided each member of the Board with the following Jail Report.

**JAIL REPORT
OCTOBER 3, 2011**

Average Daily Population

September:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
74	21	2	95

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	26	3	102

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
74	24	3	98

Federal Income

September Marshal: \$38,025.00
September ICE: \$3,835.00
Total Federal: \$41,086.00
Calendar Federal: \$477,958.80
Fiscal Marshal: \$131,301.84
Fiscal ICE: \$14,063.38
Fiscal Federal: \$145,365.22

Per Diem Inmate Costs

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39	\$70.08	\$75.86	\$61.26	\$62.66

Fiscal 2012: \$65.50
Calendar 2011: \$62.24
Juvenile Per Diem September: \$109.70
Juvenile Per Diem Fiscal: \$128.02

The jail was 15% or \$32,527.16 under budget for September. The fiscal year is 25% complete and the jail has expended 24.47% of its authorized budget and is \$7,361.48 under budget for the fiscal year.

The Board budgeted \$7,500.00 for a pool vehicle for the jail. I am proposing the purchase of a 2005 Ford Freestar seven passenger van. The vehicle will be used for medical staff to pick up prescriptions,

staff to pick up supplies and the maintenance man to get parts. This will eliminate mileage for those tasks. In addition it is large enough to provide transportation for several persons to training sessions.

The jail replaced the concrete stepping stones used as a sidewalk with a poured sidewalk on the west entrance. The stones became slippery when it rained or snowed and could not be properly cleared. Moreover, they were raised above the ground by several inches and were a potential source of injury due to turning an ankle. The jail paid for the work as it was less than \$1,000.00. We also replaced the concrete outside the kitchen door that heaved every winter when the ground froze. Rick had the funds for that in his budget.

Mr. Kern recommended that the Board take the Jail tour in the October 31st meeting.

Chair Bousquet called for the Agenda Item "Present bids solicited for purchasing a motor vehicle". Administrator Kern presented three informal bids for vehicles to the board. They were: Jensen Auto for a 2000 Mercury Wagon with 82,000 miles for \$6,980; a bid from Kuehn for a 2004 Buick with 148,466 miles for \$6,975; and a 2005 Ford Freestar Van with 79,691 miles for \$6,850.

Mr. Kern recommended the 2005 Ford Freestar Van because it would fit their needs best because it seats 7, which is more than the station wagon. Also, County Employees could use it for workshops and seminars and could save mileage.

Board Member Rohde moved, seconded by Board Member Love to accept the bid recommended by Mr. Kern for the 2005 Ford Freestar Van with 79,691 miles for \$6,850.

ROLL CALL VOTE: Rohde- Yea, McNear- Yea, Gomez- Yea, Love- Yea and Bousquet- Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item "Miscellaneous Agenda Items" and there were none.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.

Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.

Chair Bousquet called for the Agenda Item "Public Comment" and there was none.

Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" and there was none.

Chair Bousquet called for the Agenda Item "Adjournment" and adjourned their meeting of October 3, 2011 at 4:08 p.m.



Dakota County Board of Corrections

Richard "Rick" Bousquet, Chair Date Chair signed

Theodore A. Piepho, County Clerk Date entered in book

Dakota County Board of Corrections
Monday, November 14, 2011
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Rick Bousquet, Chair
Theodore A. Piepho, Secretary
Acting Chair Bousquet called their meeting of November 14, 2011, to order at 4:02 p.m. The Pledge of Allegiance was recited, the location of the Open Meetings Act was noted and roll call was taken.
Present: Board Members Bousquet, Love, Rohde, Gomez and Ted Piepho, County Clerk/Secretary.
Absent: Board Member McNear.
Joan Spencer, Assistant to the County Board, and Kim Watson, County Attorney, were also present.

The Agenda for the meeting was as follows:
This meeting was advertised to begin at 4:00 p.m.
The agenda is subject to change up until 24 hours before the start of the meeting.
The Chair reserves the right to modify the order of the agenda during the meeting.
The County Board reserves the right to take action on any agenda item.

- Call meeting to Order with reciting the Pledge of Allegiance.
 - A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections meeting.
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.

Adjournment

Board Member Bousquet moved, seconded by Board Member Gomez to excuse Board Member McNear.
ROLL CALL VOTE: Rohde – Yea, Gomez – Yea, Bousquet – Yea and Love – Yea. McNear- Absent.
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Approve minutes of the previous Board of Corrections Meeting”. Board Member Love moved, seconded by Board Member Gomez to approve the minutes of the October 3, 2011 meeting as typed and prepared for the Official Record.
ROLL CALL VOTE: Gomez – Yea, Bousquet – Yea, Love – Yea, and Rohde – Yea. McNear- Absent
UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Jail Report”.

JAIL REPORT
NOVEMBER 14, 2011

Average Daily Population

October:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
81	18	3	99

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	25	3	102

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	23	3	99

Federal Income

October Marshal: \$33,519.12

October ICE: \$4,160.00

Total Federal: \$37,679.12

Calendar Federal: \$516,071.74

Fiscal Marshal: \$165,254.58

Fiscal ICE: \$18,223.38

Fiscal Federal: 183,477.96

Per Diem Inmate Costs:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39	\$70.08	\$75.86	\$61.26	\$62.66	\$60.43

Fiscal 2012: \$64.91

Calendar 2011: \$61.99

Juveniles Per Diem October: \$293.00

Juvenile Per Diem Fiscal: \$116.56

Mr. Kern presented the Jail Report for October 2011 and stated that inmate numbers for October were somewhat higher than in the calendar year and fiscal year in the beginning of the month. The Federal inmates were down considerably. Mr. Kern discussed the contracted space for Federal inmates and stated that the numbers are down. Mr. Kern stated the breakdowns of funds. He pointed out a decline in Federal revenue and he stated we may need to find other uses for the Jail space. The Fire Marshall was by and will be submitting a report with some changes that are going to be required. Mr. Kern is looking at what the space in the jail can be used for if not for inmates.

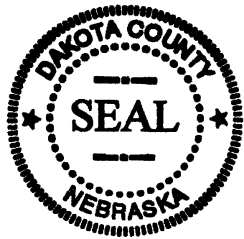
Board Member Rohde asked how many prisoners were housed in the jail and Mr. Kern said up to as many as 41 could be housed. Board Member Rohde stated he is interested in hearing Mr. Kern's feelings on closing that part of the jail. No other questions or comments.

Chair Bousquet called for the Agenda Item "Board Committee Reports and/or Board Member Reports" – there were none.

Chair Bousquet called for the Agenda Item "Public Comment" – there was none.

Chair Bousquet called for the Agenda Item "Mail and/or Emergency Business" – there was none.

Chair Bousquet adjourned the November 14, 2011 Board of Corrections Meeting at 4:09 pm



County Board of Corrections

Rick Bousquet, Chair

Date Chair signed

Theodore A. Piepho, County Clerk

Date entered in book

Dakota County Board of Corrections
Monday, December 12, 2011
Dakota County Courthouse
County Board Basement Meeting Room
Dakota City, NE 68731

Chair Bousquet called their meeting of December 12, 2011 to order at 4:00 p.m. and the Pledge of Allegiance was recited. The location of the Open Meetings Acts was noted and Roll Call was taken.

Present: Board Members Bousquet, Love, Rohde, McNear and Gomez and Cherie Conley, Deputy County Clerk/Secretary. Absent: None.
Also present were Joan Spencer, County Board Assistant, and Kim Watson, County Attorney.

The Agenda for the meeting was as follows:

- Call meeting to Order with reciting the Pledge of Allegiance.
 - A current copy of the Open Meetings Act is posted on the east wall near the entrance of this room and is available for review by all citizens in attendance.
 - Roll Call.
- Approve minutes of previous Board of Corrections meeting. (November 14, 2011)
- Terry Kern – Corrections Administrator.
 - Jail Report.
- Board Committee Reports.
- Board Member Reports.
- Public Comment.
- Mail and/or Emergency Business.

Adjournment

Chair Bousquet called for the Agenda Item “Approve minutes of previous Board of Corrections meeting of November 14, 2011”.

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes as prepared and submitted for the Official Record. ROLL CALL VOTE: Love – Yea, Rohde – Yea, McNear – Yea, Gomez – Yea, and Bousquet – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item “Terry Kern – Corrections Administrator, Jail Report”.

Terry Kern appeared before the Board and gave the following Jail Report:

JAIL REPORT
DECEMBER 12, 2011

Average Daily Population

November:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
74	16	4	90

2011 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
76	25	3	101

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House-Inmates
75	21	3	96

Federal Income

November Marshal: \$27,776.80

November ICE: \$4,095.00

Total Federal: \$31,871.50

Calendar Federal: \$547,943.54

Fiscal Marshal: \$192,894.88

Fiscal ICE: \$22,408.38

Fiscal Federal: \$215,439.76

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>
\$52.36	\$66.90	\$63.39	\$54.39	\$54.39	\$70.08	\$75.86	\$61.26	\$62.66	\$62.66	\$63.99

Fiscal 2012: \$65.00

Calendar 2011: \$62.19

Juvenile Per Diem November: \$275.00

Juvenile Per Diem Fiscal: \$123.86

The Jail is 3% or \$62,080.80 under its authorized budget for the fiscal year and 15% or \$30,098.00 under budget for November.

On December 8, 2011 Nebraska Jail Standards conducted the annual jail inspection. We are in technical compliance but there are several issues which have either arisen prior to or at the inspection. My memorandum to each of you dated November 23rd pointed out one problem with an electronic lock. The inspection found mechanical problems with four other padlocks. The required corrective action requires the installation of modern remotely controlled cell doors. The cost of installing modern auto controlled cell doors far exceeds the benefit. We have reached the point where the cost-benefit ratio of operating the old jail has been heavily skewed to the cost side.

The jail inspector understands that we may need to hang more beds in the new jail to compensate for moving inmates from the old. However, closing the old jail has been a desired Jail Standards outcome for so long that permission to hang more beds would not be difficult to receive.

I have left two positions unfilled and will cut staff by layoff for two more. This will result in annual savings of \$200,000. Moreover, the USMS and ICE will continue their present contracts. We will simply have fewer federal inmates. We have not been at the minimum 20 USMS for several weeks. In fact our Federal numbers are the lowest since 2007. This is due to a nation-wide downturn in the number of inmates available and is not particular to us.

The old jail building will be available for other uses and I strongly recommend that it be closed effective Monday, January 3, 2012. This will require a resolution by the Board of Commissioners and Board of Corrections and a formal notice of closing sent to Jail Standards.

Board Member Bousquet commented that if the old jail is closed it will remain closed permanently due to the cost of getting it back up to code.

Board Member Love asked how many more beds could be added. Mr. Kern advised he could hang as many as 20 more and he stated that the Jail Standards and Marshall Service are aware that the day of closing the old jail was coming. Mr. Kern assured the Board that he feels very confident that County prisoners as well as Federal prisoners will always be able to be housed and we currently have room for 110 inmates.

The Board advised that Mr. Kern get verification from Jail Standards that we will be able to get more beds to hang so we have a good cushion.

Chair Bousquet called for the Agenda Item "Board Committee Reports" and there were none.
Chair Bousquet called for the Agenda Item "Board Member Reports" and there were none.
Chair Bousquet called for the Agenda Item "Public Comment" and there was none.
Chair Bousquet called for the Agenda Item "Mail or Emergency Business" and there was none.
Chair Bousquet called for the Agenda Item "Adjournment" and adjourned their meeting of December 12, 2011 at 4:18 p.m.



County Board of Corrections

Richard (Rick) Bousquet, Acting Chair Date Chair signed

Cherie A. Conley, Deputy County Clerk Date entered in book