

**Dakota County Board of Corrections**  
Monday, January 7, 2013  
Dakota County Courthouse  
County Board Meeting Room - Basement  
Dakota City, NE 68731

Chair Bousquet called the meeting of the Board of Corrections to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, Rohde, McNear and Gomez and Cherie Conley, Deputy County Clerk/Secretary. Absent were none. Also present were Joan Spencer, Administrative Assistant to the Board, and Kim Watson, County Attorney.

The Agenda for the meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. RE-ORGANIZATION
  - a. Nominate Chair
  - b. Nominate Vice-Chair
2. CONSENT AGENDA
  - a. Approval of the previous minutes – November 13 and December 10, 2012
  - b. Approve dates and time of regular Corrections meetings as coinciding with the first Board of Commissioners meeting once each month at a start time of 4:00 p.m. with meetings held on Monday, or Tuesday if Monday falls on a holiday. Chair reserves the right to make exception for an unforeseen circumstance.
3. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
4. CORRECTIONS COMMITTEE REPORTS
5. MAIL AND/OR EMERGENCY BUSINESS
6. PUBLIC COMMENT
7. ADJOURNMENT

*The next Board of Corrections meeting will be February 4, 2013.*

Chair Bousquet called for the Agenda Item #1 Re-Organization a. Nominate Chair. Board Member Rohde moved, seconded by Board Member Gomez to nominate Board Member Bousquet for Chair and motioned for nominations to cease and cast unanimous ballot for Board Member Bousquet. ROLL CALL VOTE: Love – Yea, Rohde – Yea, McNear – Yea, Gomez – Yea, and Bousquet – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item #1 Re-Organization B. Nominate Vice-Chair. Chair Bousquet moved, seconded by Board Member Love to nominate Board Member Rohde for Vice-Chair and motioned for nominations to cease and cast unanimous ballot for Board Member Rohde. ROLL CALL VOTE: Rohde – Yea, McNear – Yea, Gomez – Yea, Bousquet – Yea, Love – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item #1 Consent Agenda: a. Approval of the previous minutes from November 13, 2012 and December 10, 2012 meetings. Board Member Love moved, seconded by Board Member McNear to approve the minutes of the November 13, 2012 and December 10, 2012 Board of Corrections meeting as submitted. ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Bousquet – Yea, Love – Yea, and Rohde – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item #3 New Business: a. Terry Kern, Director of Corrections. Jail Report.

**JAIL REPORT  
JANUARY 7, 2013**

**Average Daily Population**

***December***

County Inmates	Federal Inmates	Juveniles	Total-In-House
63	9	3	72

***2012 Calendar:***

County Inmates	Federal Inmates	Juveniles	Total-In-House
85	8	4	93

***Fiscal:***

County Inmates	Federal Inmates	Juveniles	Total-In-House
86	7	3	93

**Federal Income:**

<i>December Marshal:</i> \$16,120.00	<i>Fiscal Marshal:</i> \$64,476.75
<i>December ICE:</i> \$3,123.25	<i>Fiscal ICE:</i> \$16,062.40
<i>December Federal:</i> \$19,243.25	<i>Fiscal Federal:</i> \$80,539.85
<i>Calendar Federal:</i> \$233,679.80	

**Per Diem Inmate Costs**

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>
\$68.15	\$62.91	\$53.54	\$59.00	\$71.17	\$90.35
<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
\$50.48	\$56.01	\$65.92	\$63.55	\$88.22	\$62.41

The jail was 21% or \$41,380.00 under budget for December and is 1% or \$30,556.00 under budget for the fiscal year.

**December Bookings 111**

<b><u>Agency</u></b>	<b><u>Residence</u></b>
South Sioux City Police: 36	Dakota County: 48
Dakota County Sheriff: 29	Other Nebraska: 23
Nebraska State Patrol: 3	Sioux City: 27
County Court: 16	Other Iowa: 9
Other Agencies: 3	Other States: 4
ICE:	Homeless: 0
TOTAL 111	TOTAL 111

Federal Inmate population for December was the highest for both the quarter and the current fiscal year. Federal revenue has been trending upward for the last three months. Revenue increased significantly in the second quarter from the first. Revenue generated in the first half of the fiscal year covered 12% of jail expenditures.

County population in December was the lowest for any month since the new jail was opened and the average population for calendar 2012 was the lowest for any year since the opening of the new building.

The Community Corrections Officer, Cara Wood, has 171 persons on supervised release who have bonded from jail. Since they have to report to her to ensure that they meet the conditions of bond they have a stake in keeping the bond. Every person on bond is a person not in our custody and explains, in part, our reduced County numbers.

Board Member Love asked about Cara Wood’s workload and Mr. Kern informed that 171 persons is a busy workload.

Mr. Kern then presented his Quarterly Report for the Jail.

**QUARTERLY INCOME FISCAL 2012-2013**

	1st	2nd
United States Marshal Service	\$23,851.75	\$40,625.00
ICE	\$9,955.25	\$8,775.65
Other Federal	\$1,328.60	\$1,300.00
Housing Other Jurisdictions	-----	\$6,495.00
Work Release	\$5,175.00	\$7,390.00
House Arrest	-----	-----
Fingerprints	\$350.00	\$240.00
Inmate Phone Cards	\$2,738.68	\$3,180.00
Commissary	\$2,077.74	\$1,906.53
SCAAP Reimbursement		\$16,791.00
Miscellaneous		\$429.95
<b>TOTAL</b>	<b>\$45,477.02</b>	<b>\$87,133.13</b>
		<b>\$132,610.15</b>

Board Member Rohde asked if the numbers go down if the staffing numbers can go down. Mr. Kern advised that staffing is set by Jail Standards and the jail is currently at the minimum number of employees.

Chair Bousquet called for the Agenda Item #1 Consent Agenda: b. Approve dates and time of regular Corrections meetings as coinciding with the first Board of Commissioners meeting once each month at a start time of 4:00 p.m. with meetings held on Monday, or Tuesday if Monday falls on a holiday. Chair reserves the right to make exception for an unforeseen circumstance.

Board Member Love moved, seconded by Board Member McNear to approve the dates and time of regular Corrections meetings as coinciding with the first Board of Commissioners meeting once each month at a start time of 4:00 p.m. with meetings held on Monday, or Tuesday if Monday falls on a holiday. Chair reserves the right to make exception for an unforeseen circumstance. ROLL CALL VOTE: Gomez – Yea, Bousquet – Yea, Love – Yea, Rohde – Yea, McNear – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item #4 Corrections Committee Reports and there were none.

Chair Bousquet called for the Agenda Item #5 Mail and/or Emergency Business and there was none.

Chair Bousquet called for the Agenda Item #6 Public Comment and there was none.

Chair Bousquet adjourned the January 7, 2013 meeting of the Board of Corrections at 4:12 p.m.

County Board of Corrections

Richard (Rick) Bousquet, Chair Date Chair signed

Cherie A. Conley, Deputy County Clerk/Secretary Date

Theodore A. Piepho, County Clerk Date entered in book



**Dakota County Board of Corrections**  
Monday, February 4, 2013  
Dakota County Courthouse  
County Board Meeting Room - Basement  
Dakota City, NE 68731

Chair Bousquet called the meeting of the Board of Corrections to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, Rohde, McNear and Gomez and Cherie Conley, Deputy County Clerk/Secretary. Absent were none. Also present were Joan Spencer, Administrative Assistant to the Board, and Kim Watson, County Attorney.

The Agenda for the meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – January 7, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be March 4, 2013.*

Chair Bousquet called for the Agenda Item #1 Consent Agenda: a. Approval of the previous minutes from January 7, 2013.

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes of the January 7, 2013 Board of Corrections meeting as submitted. ROLL CALL VOTE: Love – Yea, Rohde – Yea, McNear – Yea, Gomez – Yea, and Bousquet – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item #2 New Business: a. Terry Kern, Director of Corrections. Jail Report.

**JAIL REPORT**  
**FEBRUARY 4, 2013**

Average Daily Population

*January:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
66	9	6	75

*2013 Calendar:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
66	9	6	75

*Fiscal:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
83	6	4	90

Federal Income:

<i>January Marshal:</i> \$16,825.25	<i>Fiscal Marshal:</i> \$81,302.00
<i>January ICE:</i> \$1,692.60	<i>Fiscal ICE:</i> \$17,775.00
<i>January Federal:</i> \$18,517.85	<i>Fiscal Federal:</i> \$99,077.00
<i>Calendar Federal:</i> \$18,517.85	

Per Diem Inmate Costs

Jan

\$69.19

The jail was 7% or \$13,301.00 under budget for January and 7% or \$43,856.00 under budget for the fiscal year.

December Bookings 125

<u>Agency</u>
South Sioux City Police: 34
Dakota County Sheriff: 24
Nebraska State Patrol: 2
County Court: 41
Other Agencies: 9
ICE: 15
TOTAL 125

<u>Residence</u>
Dakota County: 49
Other Nebraska: 25
Sioux City: 37
Other Iowa: 8
Other States: 5
Homeless: 1
TOTAL 125

Chair Bousquet called for the Agenda Item #3 Corrections Committee Reports and there were none.

Chair Bousquet called for the Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for the Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the February 4, 2013 meeting of the Board of Corrections at 4:04 p.m.

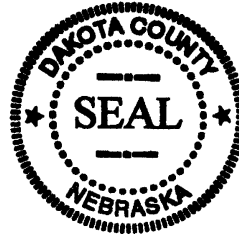
County Board of Corrections

\_\_\_\_\_  
Richard (Rick) Bousquet, Chair

\_\_\_\_\_  
Date Chair signed

\_\_\_\_\_  
Cherie A. Conley, Deputy County Clerk/Secretary

\_\_\_\_\_  
Date



\_\_\_\_\_  
Theodore A. Piepho, County Clerk

\_\_\_\_\_  
Date entered in book

Dakota County Board of Corrections  
Monday, March 4, 2013  
Dakota County Courthouse  
County Board Basement Meeting Room  
Dakota City, NE 68731

Chair Bousquet called their meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was as follows: Present: Board Members Bousquet, Love, Rohde, McNear and Gomez. Absent: None. Also present were Joan Spencer, County Board Assistant, Kim Watson, County Attorney, and Danny Christoffers, Acting Secretary.

The Agenda for the meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – February 4, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

Chair Bousquet called for the Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – February 4, 2013

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes of the February 4, 2013 Board of Corrections meeting as submitted.

ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Rohde – Yea and Love – Yea. Bousquet – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for the Agenda Item #2 New Business: a. Terry Kern, Director of Corrections. Jail Report.

**JAIL REPORT  
MARCH 4, 2013**

Average Daily Population

*February:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
79	11	5	90

*2013 Calendar:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
72	10	4	82

*Fiscal:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
82	8	4	90

Federal Income:

<i>February Marshal:</i> \$18,982.60	<i>Fiscal Marshal:</i> \$100,284.60
<i>February ICE:</i> \$1,292.20	<i>Fiscal ICE:</i> \$19,067.20
<i>February Federal:</i> \$20,274.80	<i>Fiscal Federal:</i> \$119,351.80
<i>Calendar Federal:</i> \$38,792.65	

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>
\$69.19	\$57.52

The jail was 22% or \$40,692.58 under budget for February and 5% or \$84,548.00 under budget for the fiscal year.

February Bookings 113

<u>Agency</u>	<u>Residence</u>
South Sioux City Police: 33	Dakota County: 46
Dakota County Sheriff: 34	Other Nebraska: 29
Nebraska State Patrol: 5	Sioux City: 26
County Court: 19	Other Iowa: 11
Other Agencies: 12	Other States: 1
ICE: 10	Homeless: 0
TOTAL: 113	TOTAL: 113

The Bureau of Indian Affairs has submitted a proposed agreement to house inmates at a rate of \$65.00 per day. The proposal submitted is a "boilerplate" agreement which is subject to change or modification if agreed to by both parties.

If accepted, the agreement holds the potential for increased revenue for the General Fund of between \$50,000-\$100,000.

Terry Kern approached the board and presented the preceeding report, he said that the monthly Federal income has increased. The number of Federal inmates was on average eleven. Per diem costs fell \$57.00, and the jail continues to be under budget.

Board Member Love asked if there were any other costs lingering out there.

Terry Kern said that there was not. He then discussed some of the details of the potential agreement with the Bureau of Indian Affairs that is referenced in his Jail Report. He summed up that the county would do business with ICE, FBI, BIA, and the US Marshall Service. In addition the county does business with three counties: Thurston, Dixon, and Wayne.

Chair Bousquet called for agenda items: CORRECTIONS COMMITTEE REPORTS, MAIL AND/OR EMERGENCY BUSINESS, and PUBLIC COMMENT.

There was none.

Chair Bousquet adjourned the March 4, 2013 meeting of the Board of Corrections at 4:07 p.m.

County Board of Corrections

Richard (Rick) Bousquet, Chair

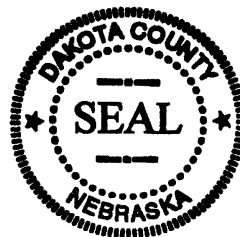
Date Chair signed

Danny Christoffers, Acting Secretary

Date

Theodore A. Piepho, County Clerk

Date entered in book



**Dakota County Board of Corrections**  
Monday, April 15, 2013  
Dakota County Courthouse  
County Board Meeting Room – Basement  
Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Commissioners Bousquet, Love, Rohde, and McNear, and Cherie Conley, Acting Deputy County Clerk and Secretary. Absent was Commissioner Gomez. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – March 4, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
  - b. Renew Employment Agreement between Dakota County and Terry Kern, Director of Corrections. Current agreement expires July 1, 2013.
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be May 13, 2013.*

Chair Bousquet moved, seconded by Commissioner McNear to excuse Commissioner Gomez from the meeting as he is on vacation. ROLL CALL VOTE: Love – Yea, Rohde – Yea, McNear – Yea and Bousquet – Yea. Gomez - Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes from March 4, 2013.

Board Member Love moved, seconded by Board Member Rohde to approve the minutes of the March 4, 2013 meeting as submitted. ROLL CALL VOTE: Rohde – Yea, McNear – Yea, Bousquet – Yea and Love – Yea. Gomez - Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections. Jail Report.

**JAIL REPORT**  
**APRIL 15, 2013**

Average Daily Population

*March:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
74	12	3	86

*2013 Calendar:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
73	11	3	84

*Fiscal:*

County Inmates	Federal Inmates	Juveniles	Total-In-House
81	8	4	89

Federal Income:

<i>March Marshal:</i> \$22,165.00	<i>Fiscal Marshal:</i> \$122,449.60
<i>March ICE:</i> \$2,337.40	<i>Fiscal ICE:</i> \$21,404.60
<i>March Federal:</i> \$24,502.40	<i>Fiscal Federal:</i> \$143,854.20
<i>Calendar Federal:</i> \$63,295.05	

Per Diem Inmate Costs

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>
\$69.19	\$57.52	\$55.44

The jail was 12% or \$23,733.00 under budget for March and is 6% or \$108,286.00 under budget for the fiscal year.

March Bookings 134

South Sioux City Police: 47	Dakota County: 53
Dakota County Sheriff: 44	Other Nebraska: 29
Nebraska State Patrol: 4	Sioux City: 31
County Court: 16	Other Iowa: 16
Other Agencies: 7	Other States: 5
<u>ICE: 16</u>	<u>Homeless: 0</u>
Total: 134	Total: 134

Federal revenue for the month of March was the highest for both the calendar and fiscal years.

Jail revenue for the third quarter of the fiscal year increased 3% or \$2649.52 over the previous quarter. This was actually a stronger performance than it appears since the second quarter reflected a one time annual SCAAP Reimbursement of better than \$16,000.00. But for that, the increase would have been \$18,000.00 which reflects a strengthening of our regular revenue streams. We saw a 28% increase in revenues from housing other Nebraska counties.

The Federal income is up by 26% or \$16,418.25 for the third quarter of the fiscal year compared to the same time last year.

The jail continues to operate within budget with one three pay period month to come.

There were 372 persons booked into the jail in this quarter. Forty percent or 148 of those persons were Dakota County residents. The other 60% came from other areas with 94 or 25% from Sioux City; 35 or 9% from other Iowa counties and 83 or 22% from other Nebraska counties primarily Thurston. The other 4% came from other states or were homeless.

QUARTERLY INCOME FISCAL 2013

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
United States Marshal Service	\$23,851.75	\$40,625.00	\$58,355.90
ICE	\$9,955.25	\$8,775.65	\$5,784.40
Other Federal	\$1,328.60	\$1,300.00	\$1,755.00
Housing Other Jurisdictions	-----	\$6,495.00	\$8,983.50
Work Release	\$5,175.00	\$7,390.00	\$12,330.10
House Arrest	-----	-----	\$120.00
Fingerprints	\$350.00	\$240.00	\$310.00
Inmate Phone Cards	\$3,551.98	\$9,251.25	\$7,140.70
Commissary	\$2,077.74	\$1,906.53	\$1,075.43
SCAAP Reimbursement	-----	\$16,791.00	-----
Miscellaneous		\$429.95	\$912.00
<b>TOTAL</b>	<b>\$46,290.32</b>	<b>\$93,204.38</b>	<b>\$95,853.90 = \$235,348.60</b>

Chair Bousquet called for Agenda Item #2 New Business: b. Renew Employment Agreement between Dakota County and Terry Kern, Director of Corrections. Current agreement expires July 1, 2013.

Board Member Rohde moved, seconded by Board Member Love to renew the Employment Agreement between Dakota County and Terry Kern, Director of Corrections which was originally entered into on July 12, 2010 for one (1) year. ROLL CALL VOTE: McNear – Yea, Bousquet – Yea, Love – Yea and Rohde – Yea. Gomez - Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for April 15, 2013 at 4:05 p.m.

County Board of Corrections

Richard Bousquet, Chair

Date Chair signed

Cherie Conley, Acting Deputy County Clerk/Secretary

Date

Theodore A. Piepho, County Clerk

Date entered in book



**Dakota County Board of Corrections**  
Monday, May 13, 2013  
Dakota County Courthouse  
County Board Meeting Room – Basement  
Dakota City, NE 68731

Vice Chair Rohde called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Rohde, Love, McNear, and Gomez and Cherie Conley, Acting Deputy County Clerk and Secretary. Absent was Chair Bousquet. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – April 15, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
  - b. Approve Inmate Transportation Agreement between Dakota County and Dakota City Volunteer Fire Department for a flat annual fee of \$2000 to transport the first 25 patients and \$175 per transport after the first 25.
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be June 10, 2013.*

Board Member Gomez moved, seconded by Board Member Love to excuse Chair Bousquet from the meeting. ROLL CALL VOTE: Love – Yea, McNear – Yea, Gomez – Yea and Rohde – Yea. Bousquet – Absent. UNANIMOUS MOTION CARRIED.

Terry Kern, Director of Corrections, came into the room and stated that he was sick and would not be staying for the meeting.

Vice Chair Rohde called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – April 15, 2013.

Board Member McNear moved, seconded by Board Member Gomez to approve the minutes of the April 15, 2013 meeting as submitted for the record. ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Rohde – Yea, and Love – Yea. Bousquet – Absent. UNANIMOUS MOTION CARRIED.

Vice Chair Rohde called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report. In Mr. Kern's absence, Sandy Dickens presented the report prepared by Mr. Kern to the Board as follows:

**JAIL REPORT  
MAY 13, 2013**

Average Daily Population

April:

County Inmates	Federal Inmates	Juveniles	Total-In-House
82	15	.26	97

2013 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House
75	9	3	84

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House
82	9	3	91

Federal Income

April Marshal: \$25,233.00	Fiscal Marshal: \$147,682.60
April ICE: \$3,763.50	Fiscal ICE: \$25,168.10
April Federal: \$28,996.50	Fiscal Federal: \$172,850.70
Calendar Federal: \$92,291.55	

Per Diem Inmate Costs

Jan	Feb	Mar	Apr
\$69.19	\$57.52	\$55.44	\$50.00

The jail was 12% or \$22,655.00 under budget for April and is 7% or \$131,340.00 under budget for the fiscal year.

April Bookings 140

South Sioux City:	44	Dakota County:	50
Dakota County Sheriff:	28	Other Nebraska:	24
Nebraska State Patrol:	6	Sioux City:	33
County Court:	16	Other Iowa:	26
Other Agencies:	16	Other States:	6
ICE:	30	Homeless:	1
<b>Total</b>	<b>140</b>	<b>Total</b>	<b>140</b>

Vice Chair Rohde called for Agenda Item #2 New Business: b. Approve Inmate Transportation Agreement between Dakota County and Dakota City Volunteer Fire Department for a flat annual fee of \$2000 to transport the first 25 patients and \$175 per transport after the first 25.

Board Member Gomez moved, seconded by Board Member McNear to approve the Inmate Transportation Agreement between Dakota County and Dakota City Volunteer Fire Department for a flat annual fee of \$2000 to transport the first 25 patients and \$175 per transport after the first 25 with an effective date of May 13, 2013. ROLL CALL VOTE: Gomez – Yea, Rohde – Yea, Love – Yea and McNear – Yea. Bousquet – Absent. UNANIMOUS MOTION CARRIED.

Vice Chair Rohde called for Agenda Item #3 Correction Committee Reports and there were none.

Vice Chair Rohde called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Vice Chair Rohde called for Agenda Item #5 Public Comment and there was none.

Vice Chair Rohde adjourned the meeting of the Board of Corrections for May 13, 2013 at 4:10 p.m.

County Board of Corrections

\_\_\_\_\_  
William "Bill" Rohde, Vice Chair

\_\_\_\_\_  
Date Chair signed

\_\_\_\_\_  
Cherie Conley, Acting Deputy County Clerk/Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Theodore A. Piepho, County Clerk

\_\_\_\_\_  
Date entered in book



**Dakota County Board of Corrections**  
 Monday, June 10, 2013  
 Dakota County Courthouse  
 County Board Meeting Room – Basement  
 Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Rohde, McNear, and Gomez and Cherie Conley, Acting Deputy County Clerk and Secretary. Absent was Board Member Love. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
 CALL TO ORDER  
 PLEDGE OF ALLEGIANCE  
 ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – May 13, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be July 8, 2013.*

Board Member Bousquet moved, seconded by Board Member Gomez to excuse Board Member Love from the meeting. ROLL CALL VOTE: Rohde – Yea, McNear – Yea, Gomez – Yea and Bousquet – Yea. Love – Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – May 13, 2013.

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes of the May 13, 2013 meeting as submitted for the record. ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Bousquet – Yea and Rohde. Love – Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

<b>JAIL REPORT</b>				
JUNE 10, 2013				
<u>Average Daily Population</u>				
<u>May:</u>				
County Inmates	Federal Inmates	Juveniles	Total-In-House	
73	16	.65	89	
<u>2013 Calendar:</u>				
County Inmates	Federal Inmates	Juveniles	Total-In-House	
75	13	3	88	
<u>Fiscal:</u>				
County Inmates	Federal Inmates	Juveniles	Total-In-House	
81	9	3	90	
<u>Federal Income:</u>				
May Marshal: \$30,668.83	Fiscal Marshal: \$178,351.43			
May ICE: \$1,753.05	Fiscal ICE: \$26,921.15			
May BIA: \$382.33	Fiscal BIA: \$382.33			
May Federal \$32,804.20	Fiscal Federal: \$205,654.90			
	Calendar Federal: \$125,095.75			
<u>Per Diem Costs</u>				
<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13

The Jail was 16% or \$36,053.00 over budget in May and is 4% or \$94,438.00 under budget for the fiscal year.

<u>May Bookings 98</u>	
South Sioux City: 30	Dakota County: 38
Dakota County Sheriff: 34	Other Nebraska: 19
Nebraska State Patrol: 1	Sioux City: 22
County Court: 14	Other Iowa: 13
Other Agencies: 5	Other States: 5
<u>ICE: 14</u>	<u>Homeless: 1</u>
<u>Total: 98</u>	<u>Total: 98</u>

Mr. Kern informed the Board that there is an inmate in bad health and is currently hospitalized and could possibly cost the County close to a quarter million dollars. The Board asked County Attorney, Kim Watson, to check into some other options of getting this inmate released from the County responsibility.

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for June 10, 2013 at 4:11 p.m.

County Board of Corrections

\_\_\_\_\_  
Richard Bousquet, Chair

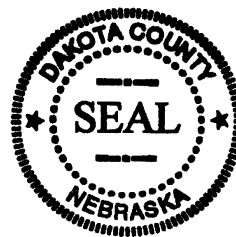
\_\_\_\_\_  
Date Chair signed

\_\_\_\_\_  
Cherie Conley, Acting Deputy County Clerk/Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Theodore A. Piepho, County Clerk

\_\_\_\_\_  
Date entered in book



**Dakota County Board of Corrections**  
Monday, July 8, 2013  
Dakota County Courthouse  
County Board Meeting Room – Basement  
Dakota City, NE 68731

Vice Chair Rohde called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Tami Bailey with the City of South Sioux City was in attendance and introduced 4 VISTA volunteer workers who will be in this area working with various agencies throughout the year. Roll Call was taken and present were Board Members Rohde, Love, McNear, and Gomez and Cherie Conley, Deputy County Clerk and Secretary. Absent was Board Member Bousquet. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

- 1. CONSENT AGENDA
  - a. Approval of the previous minutes – June 10, 2013
- 2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
- 3. CORRECTIONS COMMITTEE REPORTS
- 4. MAIL AND/OR EMERGENCY BUSINESS
- 5. PUBLIC COMMENT
- 6. ADJOURNMENT

*The next Board of Corrections meeting will be August 5, 2013.*

Board Member Rohde moved, seconded by Board Member Love to excuse Board Member Bousquet from the meeting. ROLL CALL VOTE: Scott – Yea, McNear – Yea, Gomez – Yea and Rohde – Yea. Bousquet – Absent. UNANIMOUS MOTION CARRIED.

Vice Chair Rohde called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – June 10, 2013.

Board Member Gomez moved, seconded by Board Member McNear to approve the minutes of the June 10, 2013 meeting as submitted for the record. ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Rohde – Yea and Love – Yea. Bousquet – Absent. UNANIMOUS MOTION CARRIED.

Chair Rohde called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

**JAIL REPORT JULY 8, 2013**

Average Daily Population:

<i>June:</i>	County Inmates	Federal Inmates	Juveniles	Total-In-House
	73	17	3	90
	(80)	(9)	(4)	(89)
<i>2013 Calendar:</i>	County Inmates	Federal Inmates	Juveniles	Total-In-House
	74	14	3	88
	(84)	(9)	(3)	(93)
<i>Fiscal:</i>	County Inmates	Federal Inmates	Juveniles	Total-In-House
	80	10	3	90
	(80)	(14)	(4)	(94)

Federal Income:

June Marshal: \$32,116.50	Fiscal Marshal: \$210,467.93
June ICE: \$1,423.50	Fiscal ICE: \$28,344.65
June BIA: --	Fiscal BIA: \$382.33
June Federal: \$33,540.00	Fiscal Federal: \$239,194.90
	Calendar Federal: \$158,635.00

Per Diem Inmate Costs:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13	\$64.22

The Jail was 9 % or \$16,110.00 under budget in June and finished 5 % or \$110,953.86 under budget for the fiscal year.

June Bookings 120

South Sioux City: 35	Dakota County: 47
Dakota County Sheriff: 34	Other Nebraska: 22
Nebraska State Patrol: 12	Sioux City: 32
County Court: 18	Other Iowa: 14
Other Agencies: 10	Other States: 4
<u>ICE: 11</u>	<u>Homeless: 1</u>
Total 120	Total 120

The fiscal year just closed was a mix of good and bad news. We were 28% or \$133,808.00 under the previous fiscal year's income. This was largely due to a strong first half for fiscal 2012. The second half of fiscal 2013 outperformed the second half of 2012 by 12% or \$26,342.00 and the fourth quarter of 2013 outpaced the 4<sup>th</sup> quarter of fiscal 2012 by 33% or \$37,902.00. We recorded our seventh straight month-over-month increase in Federal Income.

This is the sixth consecutive year that the jail has finished the year under budget. It is the second consecutive year and the third time in four years that the expenditures were *less* than the previous year. In fact the jail expended only 2% more or \$51,000.00 than it did six years ago despite an 8% raise in CPI.

<u>Year</u>	<u>Authorized</u>	<u>Expended</u>	<u>Unspent</u>	<u>Income</u>	<u>Subsidy</u>
2007/08	\$2,367,432.58	\$2,134,848.71	\$232,583.80-10%	\$1,015,649.29	48%
2008/09	\$2,706,635.17	\$2,399,077.35	\$307,457.80-11%	\$1,200,607.60	50%
2009/10	\$2,759,580.00	\$2,389,719.44	\$369,860.60-13%	\$956,675.68	40%
2010/11	\$2,744,536.80	\$2,563,915.01	\$180,621.79-6%	\$1,066,466.31	42%
2011/12	\$2,563,022.94	\$2,453,345.27	\$109,677.67-4%	\$485,385.46	20%
<u>2012/13</u>	<u>\$2,297,131.57</u>	<u>\$2,186,177.71</u>	<u>\$110,953.86-5%</u>	<u>\$351,577.73</u>	<u>16%</u>
Total	\$15,708,206.47	\$14,394,251.05	\$1,311,155.52-8%	\$5,076,362.07	35%

Our average per diem cost was 6% less than last year or \$63.67 as compared to 68.10.

At the July 8<sup>th</sup> Board of Corrections meeting last year I provided an estimated income of \$213,000.00 in Federal income and \$90,000.00 in non-Federal revenue for fiscal 2013. An improvement in our revenue streams allowed us to beat those projections. We had \$240,973.93 in Federal Revenue and \$110,649.37 in non-Federal income.

I project fiscal 2014 revenue at \$332,450.00 and non-Federal revenue at \$100,000.00.

We completed our annual ICE assessment in the month of June.

**QUARTERLY INCOME FISCAL 2013**

	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>
United States Marshal Service	\$23,851.75	\$40,625.00	\$58,355.90	\$80,068.33
ICE	\$9,955.25	\$8,775.65	\$5,784.40	\$6,930.05
Other Federal	\$1,328.60	\$1,300.00	\$1,755.00	\$2,198.00
Housing Other Jurisdictions	-----	\$6,495.00	\$8,983.50	\$2,368.64
Work Release	\$5,175.00	\$7,390.00	\$12,330.10	\$11,160.00
House Arrest	-----	-----	\$120.00	-----
Fingerprints	\$350.00	\$240.00	\$310.00	\$300.00
Inmate Phone Cards	\$3,551.98	\$9,251.25	\$7,140.70	\$9,389.87
Commissary	\$2,077.74	\$1,906.53	\$1,075.43	\$2,388.68
SCAAP Reimbursement	-----	\$16,791.00	-----	-----
Miscellaneous	-----	\$429.95	\$912.00	\$512.00
<b>TOTAL</b>	<b>\$46,290.32</b>	<b>\$93,204.38</b>	<b>\$96,767.03</b>	<b>\$115,315.57</b>

TOTAL \$351,577.73

Vice Chair Rohde called for Agenda Item #3 Correction Committee Reports and there were none.

Vice Chair Rohde called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Vice Chair Rohde called for Agenda Item #5 Public Comment and there was none.

Vice Chair Rohde adjourned the meeting of the Board of Corrections for July 8, 2013 at 4:15 p.m.

County Board of Corrections

\_\_\_\_\_  
William Rohde, Vice Chair

\_\_\_\_\_  
Date Chair signed

\_\_\_\_\_  
Cherie Conley, Deputy County Clerk/Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Theodore A. Piepho, County Clerk

\_\_\_\_\_  
Date entered in book



**Dakota County Board of Corrections**  
 Monday, August 5, 2013  
 Dakota County Courthouse  
 County Board Meeting Room – Basement  
 Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, McNear, and Gomez and Theodore Piepho, County Clerk and Secretary. Absent was Board Member Rohde. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
 CALL TO ORDER  
 PLEDGE OF ALLEGIANCE  
 ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – July 8, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
  - b. Possible Board action regarding an inmate concern
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be Tuesday, September 3, 2013.*

Commissioner Bousquet moved, seconded by Commissioner McNear to excuse Commissioner Rohde while he is on vacation. ROLL CALL VOTE: McNear– Yea, Gomez– Yea, Bousquet– Yea, and Love– Yea. UNANIMOUS MOTION CARRIED. Rohde was absent.

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – July 8, 2013.

Board Member Love moved, seconded by Board Member Gomez to approve the Consent Agenda item a. Approval of the minutes of the July 8, 2013 meeting. ROLL CALL VOTE: Gomez– Yea, Bousquet– Yea, Love– Yea and McNear– Yea. UNANIMOUS MOTION CARRIED. Rohde was absent.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

**JAIL REPORT  
 AUGUST 5, 2013**

Average Daily Population

July:

County Inmates	Federal Inmates	Juveniles	Total-In-House
79	14	3	93

2013 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House
79	14	3	93

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House
75	14	3	89

Federal Income:

<i>July Marshal: \$27,303.25</i>	<i>Fiscal Marshal: \$27,303.25</i>
<i>July ICE: \$1,168.70</i>	<i>Fiscal ICE: \$1,168.70</i>
<i>July BIA: --</i>	<i>Fiscal BIA: ---</i>
<i>July Federal: \$28,471.95</i>	<i>Fiscal Federal: \$28,471.95</i>
<i>Calendar Federal: \$187,106.95</i>	

Per Diem Costs:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13	\$64.22	\$67.44

The jail expended \$196,378.01 during July which is 2% or \$3,911.53 less than the proposed budget.

July Bookings 113

South Sioux City 45	Dakota County 46
Dakota County Sheriff 34	Other Nebraska 14
Nebraska State Patrol 9	Sioux City 33
County Court 9	Other Iowa 13
Other Agencies 4	Other States 7
<u>ICE 12</u>	<u>Homeless 0</u>
<u>Total 113</u>	<u>Total 113</u>

Director Kern reported that this report was for July, the first month of the new fiscal year. Normally July is the highest month of the year. This July was close but not quite. It was high for county inmate population, but they had fewer federal inmates. The inmates from Federal was down from the previous month, but still turned out to be a respectable figure. Federal was up \$187,000. Our per diem cost was spread across the population we had and some year end expenses that went into July expenses. We projected we spent \$196,000 what our proposed budget was and we were two percent below our proposed budget, which was almost \$4,000 under.

113 bookings in July and it stays about the same where the people come from and who puts them in.

The second item on the agenda that you have is.... You received a package some time back that had an inmate complaint that then was forwarded to the State of Nebraska Ombudsman and Mr. Kern stated that he was asked to respond to that so he provided the Ombudsman the same information that he provided the Board and then added some specific information in addition to that because of an allegation that this individual had fallen out of his bunk and was never seen by a physician. The thing is that he never reported falling out of the bunk, so you can't treat an injury that was not reported and that they believe was made up. The Ombudsman responded to him and you have a copy of the response that says there are no merits to the individual's claim. He did ask that you, as a Board, write to him concerning his complaints. He went to the Bar Association Disciplinary Board because he did not like his attorney so he took his attorney before the Board and he has created some issues for the County Attorney's Office and has made as many issues as he possibly can for everybody that he can and every time he does that I have to take time out to answer his allegations, but he is down at D & E so it is very difficult for us to do anything that would disadvantage him. Mr. Kern did not think that his problems have a merit and has been able to rebuke his claims and receive a favorable response from the Ombudsman.

Commissioner Gomez asked if he was still with us. Mr. Kern said that he is with D & E because he is a problem inmate. He has a gang membership and a position within the gang.

Mr. Bousquet suggested that Mr. Kern handle it as he sees fit and Mr. Kern said that he could write him a letter that he took his concerns to the Board and the Ombudsman and remind the inmate that he got the Ombudsman Report and that's as far as it goes.

Chair Bousquet said that he didn't think that there was any action that the Board had to take for Mr. Kern to do it and Mr. Kern said that he would do it.

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for August 5, 2013 at 4:08 p.m.

County Board of Corrections

Richard Bousquet, Chair

Date Chair signed

Theodore A. Piepho, County Clerk

Date entered in book



**Dakota County Board of Corrections**  
Tuesday, September 3, 2013  
Dakota County Courthouse  
County Board Meeting Room – Basement  
Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, McNear, and Gomez and Cherie Conley, Deputy County Clerk and Secretary. Absent was Board Member Rohde. Also present were Joan Spencer, Administrative Assistant to the Board and Ed Matney, Deputy County Attorney.

The agenda for this meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – August 5, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be Tuesday, September 3, 2013.*

Board Member Love moved, seconded by Board Member Gomez to excuse Board Member Rohde from this meeting. ROLL CALL VOTE: Love - Yea, McNear – Yea, Gomez – Yea, and Bousquet – Yea. UNANIMOUS MOTION CARRIED. Rohde - absent.

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – August 5, 2013.

Board Member Love moved, seconded by Board Member McNear to approve the Consent Agenda Item 1. a. Approval of the minutes of the August 5, 2013 meeting. ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Bousquet – Yea, and Love – Yea. UNANIMOUS MOTION CARRIED. Rohde - absent.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

Director Kern, Jail Director, gave September’s Jail Report.

**JAIL REPORT**  
**SEPTEMBER 3, 2013**

Average Daily Population

Aug:

County Inmates	Federal Inmates	Juveniles	Total-In-House
87	14	2	101

2013 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House
78	14	3	90

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House
83	14	3	97

Federal Income

<i>August Marshal: \$26,517.40</i>	<i>Fiscal Marshal: \$53,820.65</i>
<i>August ICE: \$2,659.80</i>	<i>Fiscal ICE: \$3,828.50</i>
<i>August BIA: \$382.85</i>	<i>Fiscal BIA: \$382.85</i>
<i>August Federal: \$29,560.05</i>	<i>Fiscal Federal: \$58,032.00</i>
	<i>Calendar Federal: \$216,667.00</i>

Per Diem Costs:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13	\$64.62	\$67.44	\$48.98

The jail expended \$165,176.25 during August which is \$27,523.60 or 14% less than the proposed budget and \$23,845.34 or 6% under for the fiscal year.

**August Bookings 143**

South Sioux City: 55	Dakota County: 55
Dakota County Sheriff: 40	Other Nebraska: 26
Nebraska State Patrol: 8	Sioux City: 36
County Court: 12	Other Iowa: 15
Other Agencies: 9	Other States: 7
<u>ICE: 19</u>	<u>Homeless: 4</u>
<u>Total 143</u>	<u>Total 143</u>

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for September 3, 2013 at 4:06 p.m.

County Board of Corrections

\_\_\_\_\_  
Richard Bousquet, Chair

\_\_\_\_\_  
Date Chair signed

\_\_\_\_\_  
Cherie Conley, Deputy County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Theodore A. Piepho, County Clerk

\_\_\_\_\_  
Date entered in book



**Dakota County Board of Corrections**  
Monday, October 14, 2013  
Dakota County Courthouse  
County Board Meeting Room – Basement  
Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, Rohde, McNear, and Gomez and Cherie Conley, Deputy County Clerk and Secretary. Absent were none. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – September 3, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
  - b. Approval of Amendment to Food Service Contract between Dakota County Nebraska and CBM Managed services for January 1, 2014 to December 31, 2014 which reflects a 2.2% consumer price index increase for inmate meals.
  - c. Personnel issue – requesting Board approval for changing an employee position from part-time to full-time.
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be Tuesday, November 12, 2013.*

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – September 3, 2013.

Board Member Love moved, seconded by Board Member McNear to approve the Consent Agenda Item 1. a. Approval of the minutes of the September 3, 2013 meeting. ROLL CALL VOTE: Love – Yea, Rohde – Yea, McNear – Yea, Gomez – Yea, and Bousquet – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

Director Kern, Jail Director, gave Jail Report.

**JAIL REPORT - OCTOBER 14, 2013**

Average Daily Population - September:

County Inmates	Federal Inmates	Juveniles	Total-In-House
92	10	.33	102

2013 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House
78	13	3	91

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House
86	13	3	99

Federal Income:

September Marshal: \$16,848.00	Fiscal Marshal: \$70,668.65
September ICE: \$2,535.00	Fiscal ICE: \$6363.50
September BIA: \$195.00	Fiscal BIA: \$577.85
September Federal: \$19,578.00	Fiscal Federal: \$77,610.00
Calendar Federal: \$236,245.45	

Per Diem Costs:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13	\$64.62	\$67.44	\$49.98	\$56.06

The jail expended \$174,774.25 during September which is \$25,103.83 or 11%% less than the authorized budget and \$63,306.00 or 10% under for the fiscal year.

September Bookings 128	
South Sioux City: 44	Dakota County 52
Dakota County Sheriff: 36	Other Nebraska: 21
Nebraska State Patrol: 0	Sioux City: 37
County Court: 19	Other Iowa: 12
ICE: 20	Other States: 5
<u>Other Agencies: 9</u>	<u>Homeless: 1</u>
Total 128	Total 128

Chair Bousquet called for Agenda Item #2 New Business: b. Approval of Amendment to Food Service Contract between Dakota County Nebraska and CBM Managed Services for January 1, 2014 to December 31, 2014 which reflects a 2.2% consumer price index increase for inmate meals.

Terry Kern reminded the Board that in 2007 the Board took bids and signed a seven (7) year agreement with CBM and this will be the last year for this agreement and the food service contract will have to go out for bid next year.

Board Member Rohde moved, seconded by Board Member Gomez to approve the Amendment to the Food Service contract between Dakota County, Nebraska and CBM Managed Services for January 1, 2014 to December 31, 2014 which reflects a 2.2% consumer price index increase for inmate meals. ROLL CALL VOTE: Rohde – Yea, McNear – Yea, Gomez – Yea, Bousquet – Yea and Love – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #2 New Business: c. Personnel issue – requesting Board approval for changing an employee position from part-time to full-time.

Terry Kern informed the Board that Sandy Dickens, Administrative Assistant, had given her resignation effective October 31, 2013. He also informed that her position was 60/40 between the Jail and the Sheriff’s Department and that the Sheriff had recently made his part-time position a full-time position and that he too would like to make the Administrative position a full-time position. Terry Kern explained her job duties and mentioned that he believed he could operate within the budget he currently has and would like permission to advertise this position as a full-time position. Board Members Rohde and Love commented on the restricted budgets as a concern. Further discussion was had in regards to the future budgets and concerns relating to this position in the jail.

Board Member Rohde moved, seconded by Board Member Gomez to advertise for the Administrative position in the jail as a part-time position (30 hours per week). ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Bousquet – Yea, Love – Yea and Rohde – Yea. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for October 14, 2013 at 4.22 p.m.

County Board of Corrections

Richard Bousquet, Chair

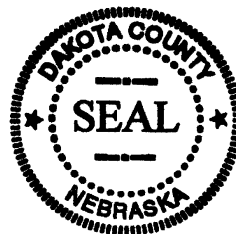
Date Chair signed

Cherie Conley, Deputy County Clerk

Date

Theodore A. Piepho, County Clerk

Date entered in book



**Dakota County Board of Corrections**  
Tuesday, November 12, 2013  
Dakota County Courthouse  
County Board Meeting Room – First Floor  
Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, Rohde, and McNear and Cherie Conley, Deputy County Clerk and Secretary. Absent was Gomez. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

- 1. CONSENT AGENDA
  - a. Approval of the previous minutes – October 14, 2013
- 2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
- 3. CORRECTIONS COMMITTEE REPORTS
- 4. MAIL AND/OR EMERGENCY BUSINESS
- 5. PUBLIC COMMENT
- 6. ADJOURNMENT

*The next Board of Corrections meeting will be Monday, December 9, 2013.*

Chair Bousquet moved, seconded by Board Member McNear to excuse Commissioner Gomez from the meeting. ROLL CALL VOTE. Love – Yea, Rohde – Yea, McNear – Yea, and Bousquet – Yea. Gomez – Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – October 14 3, 2013.

Board Member Love moved, seconded by Board Member McNear to approve the Consent Agenda Item 1. a. Approval of the minutes of the October 14, 2013 meeting. ROLL CALL VOTE: Rohde – Yea, McNear – Yea, Bousquet – Yea and Love – Yea. Gomez – Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

Director Kern, Jail Director, gave Jail Report.

**JAIL REPORT**  
**NOVEMBER 12, 2013**

Average Daily Population

October:

County Inmates	Federal Inmates	Juveniles	Total-In-House
99	8	.9	107

2013 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House
80	13	2	93

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House
89	12	2	101

Federal Income:

<i>October Marshal: \$12,472.85</i>	<i>Fiscal Marshal: \$83,141.50</i>
<i>October ICE: \$2,982.20</i>	<i>Fiscal ICE: \$9,345.70</i>
<i>October BIA: \$403.00</i>	<i>Fiscal BIA: \$980.85</i>
<i>October Federal: \$15,858.05</i>	<i>Fiscal Federal: \$93,467.55</i>
	<i>Calendar Federal: \$252,103.48</i>

Per Diem Costs:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13	\$64.62	\$67.44	\$49.98	\$56.06	\$54.03

The jail expended \$187,106.07 during October which is \$12,772.01 or 6% less than the authorized budget and \$76,077.74 or 5% under for the fiscal year.

October Bookings 137

South Sioux City Police 57	Dakota County 39
Dakota County Sheriff 46	Other Nebraska 29
Nebraska State Patrol 4	Sioux City 46
County Court 8	Other Iowa 17
ICE 18	Other States 5
Other 4	Homeless 1

Total 137

Total 137

Terry Kern informed that the Jail Standards annual inspection was done and the jail passed the inspection and are now waiting for the Fire Marshall to come through and does not anticipate any problems.

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for November 12, 2013 at 4:07 p.m.

County Board of Corrections

Richard Bousquet, Chair

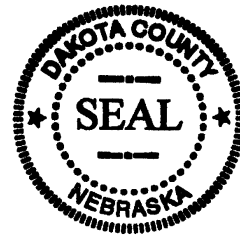
Date Chair signed

Cherie Conley, Deputy County Clerk

Date

Theodore A. Piepho, County Clerk

Date entered in book



**Dakota County Board of Corrections**  
Monday, December 9, 2013  
Dakota County Courthouse  
County Board Meeting Room – First Floor  
Dakota City, NE 68731

Chair Bousquet called their regular scheduled meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the location of the Open Meetings Act was noted. Roll Call was taken and present were Board Members Bousquet, Love, McNear and Gomez and Cherie Conley, Deputy County Clerk and Secretary. Absent was Rohde. Also present were Joan Spencer, Administrative Assistant to the Board and Kim Watson, County Attorney.

The agenda for this meeting was as follows:  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – Excused Absence

A current copy of the *Open Meetings Act* is posted on the east wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Corrections reserves the right to adjust the order of items on this agenda if necessary.*

1. CONSENT AGENDA
  - a. Approval of the previous minutes – November 12, 2013
2. NEW BUSINESS
  - a. Terry Kern, Director of Corrections. Jail Report
  - b. Terry Kern requesting Board approval to change the Jail Administrative Assistant position from part time to full time.
3. CORRECTIONS COMMITTEE REPORTS
4. MAIL AND/OR EMERGENCY BUSINESS
5. PUBLIC COMMENT
6. ADJOURNMENT

*The next Board of Corrections meeting will be Monday, January 6, 2014*

Board Member Bousquet moved, seconded by Board Member McNear to excuse Commissioner Rohde from the meeting. ROLL CALL VOTE: Love – Yea, McNear – Yea, Gomez – Yea and Bousquet – Yea. Rohde – Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #1 Consent Agenda: a. Approval of the previous minutes – November 12, 2013.

Board Member Gomez moved, seconded by Board Member Love to approve the Consent Agenda Item 1. a. Approval of the minutes of the November 12, 2013 meeting as submitted for the record. ROLL CALL VOTE: McNear – Yea, Gomez – Yea, Bousquet – Yea and Love – Yea. Rohde – Absent. UNANIMOUS MOTION CARRIED.

Chair Bousquet called for Agenda Item #2 New Business: a. Terry Kern, Director of Corrections for Jail Report.

Director Kern, Jail Director, gave Jail Report.

**JAIL REPORT**  
**DECEMBER 9, 2013**

Average Daily Population

November:

County Inmates	Federal Inmates	Juveniles	Total-In-House
94	7	1	101

2013 Calendar:

County Inmates	Federal Inmates	Juveniles	Total-In-House
81	12	2	93

Fiscal:

County Inmates	Federal Inmates	Juveniles	Total-In-House
90	11	2	101

Federal Income:

November Marshal: \$11,173.50	Fiscal Marshal: \$94,315.00
November ICE: \$1,423.50	Fiscal ICE: \$10,769.20
November BIA: 0	Fiscal BIA: \$980.85
November Federal: \$12,597.00	Fiscal Federal: \$106,064.55
Calendar Federal: \$358,168.03	

Per Diem Costs:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>
\$69.19	\$57.52	\$55.44	\$50.00	\$81.13	\$64.62	\$67.44	\$49.98	\$56.06	\$54.03	\$76.89

The jail expended \$233,214.81 during November which is \$33,336.73 or 14% more than the authorized budget and \$42,744.01 or 4% under for the fiscal year.

November Bookings 94

South Sioux City Police	42	Dakota County	43
Dakota County Sheriff	31	Other Nebraska	22
Nebraska State Patrol	5	Sioux City	18
County Court	5	Other Iowa	6

ICE	9	Other States	5
Other	2	Homeless	0
<u>Total</u>	<u>94</u>	<u>Total</u>	<u>94</u>

Chair Bousquet called for Agenda Item #2 New Business: b. Terry Kern requesting Board approval to change the Jail Administrative Assistant position from part time to full time.

Mr. Kern sent each of the Board the members a document describing the various job descriptions of jail personnel referencing the Administrative Assistant description and a chart of daily, bi-weekly, monthly and quarterly duties performed by the Administrative Assistant and explained some details of these duties and asked that the Board consider making this position a full-time position.

Chair Bousquet called for Agenda Item #3 Correction Committee Reports and there were none.

Chair Bousquet called for Agenda Item #4 Mail and/or Emergency Business and there was none.

Chair Bousquet called for Agenda Item #5 Public Comment and there was none.

Chair Bousquet adjourned the meeting of the Board of Corrections for December 9, 2013 at 4:10 p.m.

County Board of Corrections

\_\_\_\_\_  
Richard Bousquet, Chair

\_\_\_\_\_  
Date Chair signed

\_\_\_\_\_  
Cherie Conley, Deputy County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Theodore A. Piepho, County Clerk

\_\_\_\_\_  
Date entered in book

